

STANDARD INSTALLATION
TOPIC EXCHANGE SERVICE



RELOCATION INFORMATION FOR

Kitzingen
Germany

Information Date
April 04, 2000

Visit the SITES Web Site at
<http://www.dmdc.osd.mil/sites>

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Installation

Installation Overview

For more information on this subject:
98th ASG Homepage
<http://www.98asg.wuerzburg.army.mil>

There are two military post (kaserns) in Kitzingen Germany, Harvey Barracks and Larson Barracks.

History - Harvey Barracks was built in 1917 and served as a training school for pilots during World War I (WWI) After WWI, the land was returned to the farmers. In 1933, the area was used as an airfield. Additional barracks and a hanger were built, which served as a training school. The training school originally trained civilian personnel for the "Luftwaffe" (German Air Force). Pilots from the famous dive bomber squadrons and pursuit planes were also trained in Kitzingen. Towards the end of World War II (WWII), a few jets were stationed at Harvey Barracks and hidden in the forest. At the end of 1945, U.S. Army units took over Harvey Barracks and from 1947-1949 it was called the Kitzingen Training Center. On 2 April 1951, Harvey Barracks regained its name in honor of Captain James R. Harvey, Company E, 359th Infantry, who was killed during the invasion of Normandy, France. For his actions of extraordinary heroism, he was awarded the distinguished service cross posthumously.

History - Larson Barracks served as a camp for displaced persons from 1945 to 1947. From 1947 to 1952, Larson was used as a collection point for German Army trucks to be overhauled and made ready for sale. In May 1962, Larson Barracks was named in honor of Captain Stanley L. Larson, Company C, 10th Engineer Battalion, who was killed while clearing a minefield Anzio Beachhead on 23 May 1944. He was posthumously awarded the distinguish service cross.

Location..... : Southeastern Germany, about 94 miles east of Frankfurt.

Major Command..... : United States Army Europe (USAREUR)

Primary Weapon Systems..... : Individual

Mission..... : To support the 1st Infantry Division's (1st ID) main units during both training and combat. The 1st ID is charged with maintaining the forward edge of freedom in Western Europe.

Population assigned-served..... : 2981 Active duty personnel

Family Members..... : 3450 Family members

Telephone Access..... : To call from the United States on a civilian line, dial the International Access Code 011, the Country Code for Germany 49, then the City Prefix (omitting the 0)09321 (for Kitzingen, Germany) and the remainder of the number. The military prefix for Harvey Barracks is 305; 702 for Larson Barracks - and then the last three numbers of the DSN number. For example, 011-49-9321-305-XXX Harvey Barracks or 011-49-9321-702-XXX Larson Barracks.

Name: Army Community Service
Address: Harvey Barracks, Building 105
City: APO AE 09031
Phone: 09321-305509/619
FAX: 09321-305-882
DSN Phone: 355-8509/8619
DSN FAX: 355-8882
E-Mail: 417sites@xs1.mwr.army.mil

Must Know Items

Personnel arriving at the Air Mobility Command (AMC) terminal in Frankfurt, Germany will be greeted by a representative of the 64th Replacement Company. Directions and instructions will be given for luggage claim and the processing area. Personnel with the rank of Major and below are required to ride the sponsorship bus to their duty assignment.

In-processing in Germany may take up to one month due to the drawdown and combining of facilities. Personnel will be required to attend the Inprocessing Training Center (ITC), which is a two week orientation program of community resources, German culture, and language.

1. Information on Dogs Considered Dangerous in Bavaria.

According to Bavarian law the following dogs are absolutely illegal in Bavaria and are not allowed in country:

Pit Bull,Bandog American,Staffordshire Bullterrier, Tosa-Ina

This includes dogs mixed with any of the above breeds. The burden of proof about what breed you have is on the owner.

The following dogs are assumed to be aggressive or dangerous until proven otherwise:

Bullmastif, Bullterrier, Dog Argentino, Dogue de Bordeaux, Fila Brasileiro, Mastiff, Mastin Espanol, Mastino Napoletano, Rhodesian Ridgeback

These dogs must be registered immediately upon arrival in Germany. While there is no cost for registering these dogs, the owner will be told at the German Office for Safety and Environment, that the dog will have to be taken to a German veterinarian to be Temperament Tested. There may be a cost for this testing. A dog must be at least three months old in order to be temperament tested.

The fine for having an unregistered dog is....The SKY's The Limit! There is no preset fee.

2. Appliances in Germany use a different voltage current than the U.S., which runs on 110 volts, Germany runs on 220 volts. Therefore, American appliances are run on transformers. Transformers are small electrical boxes that step down European voltage to American voltage for use with American appliances. Some appliances will not run properly with a transformer and should not be shipped. Examples of these items are electrical clocks, clock radios, and microwaves. Transformers can be purchased in Germany at the local thrift shop, PX, or from individuals leaving to return to the U.S.

3. Auto Supplies - Bring small replacement parts, especially if your car is an American model or an unusual foreign make. Car parts are available, but there is usually a waiting period, and they are generally more expensive.

4. Calling Cards- Calling long distance to the United States from Germany can be very expensive. It is recommended that you use a calling card, get your friends and relatives to call you, or consider enrolling in one of the many call-back services available.

5. Catalogs - Don't leave home without your mail order catalogs! Ship them to Germany in your Household Goods, especially if you need extra large, tall or petite clothes. Also send your favorite office/computer catalog, craft source catalog, gourmet foods and any other catalogs you may need.

6. Clothing - The supply of clothing at the PX is usually limited in quantity, size, and colors. When supplies are there they are quickly depleted. Therefore, if you anticipate any need, buy it at home and ship Germany and/or use your catalogs.

7. Lamps - Bring your lamps, most German apartments and houses do not have ceiling lights. To use your American lamps you will need to purchase small plug adapters which will allow you to plug your lamps into Germany wall sockets using 220 volt German lightbulbs.

8. Utilities - If you choose to live in a German house or apartment, you will have to pay utilities (like electricity, water and phone). You may also be required to put down a deposit on your phone, water and electricity. There are several ways in which you can pay these bills, either with a standing order from your bank account or at the local Germany post office, keeping in mind that you pay an extra DM6 - DM10 charge for these bills, except for the phone bill.

You can also pay these bills directly out of your bank account, or over the counter for a \$1 fee.

9. Car Safety- Children age twelve (12) and under or children shorter than 4' 11" are required to have a car safety seat or booster seat. Your child/children must be seated in a child safety seat when riding in an automobile in Germany, according to a new German law.

Rumor has it that before leaving the states, you should remove your catalytic converter from your car. THIS IS NOT TRUE! Germany has both leaded and unleaded gasoline.

10. Coupons - Be sure to bring your grocery coupons. The commissaries in Germany allow you to redeem your coupons up to six months after their expiration date. You may want to have your friends and family collect coupons for you as well. They can send their outdated ones, and you can use them here in Germany.

11. Electronic Devices - Certain electronic devices relying on wave transmissions, such as baby monitors, radar detectors, cordless phones, and remote control toys, may not conform to German law. The use of such unauthorized devices may result in a fine.

12. Mail - On average, it takes seven to ten days to receive mail from the east coast. The only mail

service unavailable to an APO address is Federal Express.

to you in Germany. It's a great way to keep up with current events and the local news. Or, check to see if your hometown newspaper is available online.

13. Newspaper subscription - Order a Sunday subscription to your hometown newspaper to be sent

Must Know Items

<i>--Installation--</i>	
Site Name	Kitzingen
Last Updated	April 04, 2000
Country	Germany
County	
ZIP Code	97318
Service	USA
Host Command	
Physical Size	0
<i>--Phones--</i>	
DSN Country Code	314
DSN Number	355-8509/8619
Commercial Country Code	01149
Commercial Area Code	9321
Commercial Number	305509
FAX DSN Country Code	314
FAX DSN Number	355-8882
FAX Commercial Country Code	011-49
FAX Commercial Area Code	9321
FAX Commercial Number	305882
<i>--Official Mailing Address--</i>	
Street Line 1	Army Community Service
Street Line 2	417th BSB, Unit 26137
City	APO
State/Territory	
ZIP Code	09031
<i>--Deliverable Address--</i>	
Street Line 1	
Street Line 2	
City	
State/Territory	
ZIP Code	
E-Mail	417sites@xs1.mwr.army.mil

Geographically Separated or Satellite Locations

Kitzingen does not currently have a satellite location.

Nearby Installations (Listed Separately in SITES)

<i>State/Country</i>	<i>Site Name</i>	<i>Service</i>	<i>Distance</i>
Germany	Giebelstadt Army Airfield	USA	25 miles
Germany	Wuerzburg	USA	12 miles

Regulations

Traffic..... : Traffic in Germany is typical of any congested locale. However, driving in Europe requires the operator to be aware of different regulations and rights of way. In the United States, you are accustomed to fitting into tight parking spots. Sometimes a gentle bumper contact may occur with the car to the front or rear, this is not permitted in Germany, the rule is "no contact!". The German driving style is very aggressive, which may seem intimidating at first. Utilize the defensive driving techniques that you learned in the States to help make the European roadways safer for yourself and other drivers. You will also have to accustom yourself to higher speeds on super-high-ways, known as autobahns. Unless marked, there are no speed limits and traffic moves at sharply varying speeds, therefore you must realize the car coming from far back could be closing in at 180 kilometer/hr. (about 105 miles/hr). All new personnel and their family members must attend a mandatory driver's orientation briefing before obtaining an operator's license in Germany. In order to operate a car with USAREUR plates, you must have a USAREUR driver's license. You may not drive with an International Driver's License in Germany if the vehicle has USAREUR plates. Also, automobile insurance is considerably more expensive than in the United States.

Vehicle Checks- All vehicles are subject to safety inspections annually. It is the responsibility of the owner/operator to ensure the safety of his/her vehicle. By law, you must have a warning triangle and a first aid kit, equipped with a foil blanket and two pair of latex medical gloves, in your vehicle at all times. It is a good idea to make sure your vehicle meets all safety requirements before you ship it. Other restrictions that may prevent your vehicle from passing inspections are as follows:

1. Wheels may not protrude outside the body, bumpers front and rear.
2. License plates attached incorrectly.
3. No additional lighting, and tinting of lights.

Accidents- Traffic accidents that occur on post are investigated by Military Police. Accidents that occur off post are investigated by the German Police. Contact the nearest military police or use the emergency phones located along most German roadways to contact the local civil authority. All motorists are required to place their warning triangle about 150 feet behind their vehicle following an accident or breakdown. There are automobile clubs

in Germany, that are similar to the Triple A clubs in the United States, who will assist you in the event of an accident or other emergency while traveling on the road. **YOU MUST REMAIN AT THE SCENE OF AN ACCIDENT.** Leaving the scene of an accident is a critical offense and can result in a prison term and/or a revoked license. Call for medical help and an ambulance if required.

During the winter months it is law that you must clean away snow and ice from all windows, the hood, and the roof of your vehicle. There are very extensive fines for not complying with this law.

Automobile Clubs- As in the United States, you may elect to purchase private auto club membership. In time of an accident or breakdown the expense of the policy becomes worthwhile. In Germany the ADAC auto club is this type of organization. In addition to emergency assistance, they also provide tourist information and maps. It will cost you DM74 for the primary member and DM37 for the spouse, and this coverage is for in Germany only. You can also purchase what is known as the Schutzbrief for DM139 annually, and this cover both you and your spouse outside of Germany. ACS has these application forms on hand in English should you want any further information.

Criminal Offenses- In Germany, active duty military are under the jurisdiction of the Uniform Code of Military Justice (UCMJ). Civilians are under the jurisdiction of the local authorities who may relinquish this authority to the local military Commander for Civilian Misconduct Action Authority (CMAA).

Crime- Crime exists in Germany as in other countries. There are things you can do to protect yourself and your belongings. Be alert and aware of your surroundings and blend in with the local surroundings. Utilize operation identification (USA plus Social Security Number) to engrave identifying information on your personal property.

Restricted Areas- There are a few restricted areas in Germany. Contact the local Provost Marshall's Office for specific information.

Name: Drivers Testing (USAREUR)
Address: Larson Barracks, Bldg 1
City: Kitzingen
Phone: 09321-702-829
DSN Phone: 355-2829
Comments: You must attend an orientation class and pass a test consisting of multiple choice questions and road sign identification. If you cannot show proof of a stateside license, you may also be required to take additional driving classes and a road test.

Name: Vehicle Inspection
Address: Harvey Barracks, Building 134
City: Kitzingen
Phone: 09321-305-692
DSN Phone: 355-8692
Comments: Hours: M-Th 0730-1300, 1330-1530 & F 0730-1300 To have vehicle inspected you will need to bring the Vehicle's Registration and a valid ID card.

Name: ID Cards
Address: Larson Barracks, Building 11
City: Kitzingen
Phone: 09321-702-492/401
DSN Phone: 355-2492/2401
Comments: Hours: Walk-ins: M-W&F 1300-1500, Th 1300-1800 Appointment Only: M-W&F 0800-1100 The 38th Personnel Service Battalion (PSB) can provide assistance with U.S. ID Cards for servicemembers, family members, and civilian employees.

Name: Vehicle Registration (USAREUR)
Address: Harvey Barracks, Bldg 138
City: Kitzingen
Phone: 09321-305-819
DSN Phone: 355-8819
Comments: Hours: M-F 0745-1500 By Appointment Only! Requirements of Vehicle Registration 1. DA Form 788 Shipping Documents 2. State side registration of title 3. Double White Insurance Card (DWIC) 4. \$15.00 check or money order. No Cash. 5. Valid USAREUR Drivers License 6. Valid I.D. card

Name: Passports
Address: Larson Barracks, Building 11
City: Kitzingen
Phone: 09321-702-377/376
DSN Phone: 355-2376
Comments: The 38th Personnel Service Battalion (PSB) can provide assistance with passport applications, birth registration/certification, Report of Birth Abroad, SOFA Letter/Stamp, and information on visas and naturalization. Hours: Walk-ins M-W&F 1300-1600, Th 1300-1800

Name: Vehicle Registration (USAREUR)
Address: Leighton Barracks, Bldg 56
City: Wuerzburg
Phone: 0931-889-6935
DSN Phone: 350-6933
Comments: Hours: M-F 0745-1500 By Appointment Only. Requirements of Vehicle Registration 1. DS Form 788 Shipping Documents 2. Stateside registration of title 3. Double White Insurance Card (DWIC) 4. \$15.00 check or money order 5. Valid USAREUR Drivers License 6. Valid ID Card

Commonly Referenced Numbers

<i>Name</i>	<i>Commercial</i>	<i>DSN</i>
Army Emergency Relief	09321-305-509/619	355-8509/8619
Barber Shop	09321-34551	
Billeting (Woodland Inn)	09321-31836	355-8600
Chaplain	09321-305-505/09321-702-435	355-8505/355-2682
Clinics (Health)	09321-305606	355-8606
Commissary	09321-35715	355-8504
Community Club (Woodland Inn & Larson)	09321-305-600/09321-702-609	355-8600/355-2609
Family Advocacy Program	0931-889-7103	350-7103
Family Services Program	09321-305-509	355-8509/8619
Hospital (Emergency Room)	0931-804-3700	350-3700
Housing Office	09321-702455	355-2455
Legal Office	09321-305-861	355-8861
Morale Welfare and Recreation (MWR)	09321-305-378	355-8378
Nations Bank	09321-3070	355-8767
New Parents Support Program	09321-305663	355-8663

Major Unit Listing

<i>Unit</i>	<i>Command</i>	<i>Point of Contact</i>	<i>Commercial</i>	<i>DSN</i>	<i>Fax</i>
121st Sig Bn.			09321-702-667	355-2667	
12th Chem Co.			09321-305-562	355-8562	
147th Maint Co.			09321-702-797	355-2797	
17th Sig. Bn.			09321-702-786	355-2786	
212th MP Co.			09321-305-862	355-8862	
4/3 ADA			09321-702-701	355-2701	
417th BSB			09321-305-1500	355-1500/1510	
42nd Med. Co.			09321-702-411	355-2411	
701st MSB			09321-305-642	355-8642	
DISCOM			09321-305-507	355-8507	
Det A. 38th PSB			09321-702-367	355-2367	
HHD 417th			09321-305-864	355-8864	
Kitzingen Community Manager			09321-702-400	355-2400/2420	

Transportation

Name: Carlson Wagonlit (Military Travel Office)
Address: Bldg 1, Larson Barracks
City: Kitzingen 97318
Phone: DSN: 355-2690 CIV: 09321-702-690
Comments: You have the chance of a lifetime to travel while you are in Europe. Your local travel office can help you find the most economical way to plan your vacations and travel needs.

Commissary and Exchange Operations

For more information on this subject:
 Defense Commissary Agency Europe
<http://156.112.6.11/index95.htm>

Shoppette Location..... : Larson Barracks
 Telephone..... : CIV 09321-4912
 Hours..... : CALL FOR HOURS

Location..... : Harvey Barracks
 Telephone..... : CIV 09321-32968
 Hours..... : CALL FOR HOURS

Location..... : Marshall Heights (housing area)
 Telephone..... : CIV 09321-24782
 Hours..... : CALL FOR HOURS
 SUN 1000-1900

There are three Shoppettes in the area.

Small Post Exchange facilities are located on both Larson and Harvey. There is a large Post Exchange located on Leighton Barracks in Wuerzburg which is about 20 minutes away.

Dry Cleaner POC..... : Service Mart - Harvey
 Telephone..... : DSN 355-8938
 CIV 09321-305938

Hours..... : MON-FRI 1100-1700
 Comments..... :

Dry Cleaners POC..... : Service Mart - LARSON
 Telephone..... : DSN 355-2810
 Hours..... : MTWF 1030-1730 TH 1100-1700
 Comments..... :

Services include alterations, shoe repair, rug shampoo equipment rental, and film processing.

Name: AAFES Post Exchange
Address: Bldg 186, Harvey Barracks
City: Kitzingen
Phone: DSN:09321-370542
Comments: Hours of operation: MTWF 10:00-18:00 <div style="text-align: right;"> Thur 10:00-20:00 Sat 10:00-16:00 Sun CLOSED </div>

Name: AAFES/Post Exchange
Address: Larson Barracks
City: Kitzingen
Phone: CIV: 09321-4912
Comments: Hours of operation: M/T/W/F 10:00-18:00 <div style="text-align: right;"> Thur 10:00-20:00 Sat 10:00-16:00 Sun CLOSED </div>

Name: DECA Commissary
Address: Bldg 186, Harvey Barracks
City: Kitzingen
Phone: DSN: 355-8504 CIV: 09321-305-504
Comments: This commissary services the Larson Barracks, Harvey Barracks, and the Kitzingen housing areas.
Hours: Sun Closed Mon 1000-1800 Tue 1000-1800 Wed Closed Thur 1100-2000 Fri 1000-1800 Sat 1000-1600

Local Community

Local Community Overview

Kitzingen is part of the governmental district of lower Franconia in the Free State of Bavaria. Those who visit Kitzingen will find it's history closely linked with the growth of grapes and the cultivation of wine. Throughout history the selling of wine was the main source of income for the citizens of Kitzingen. This part of history is very much in evidence today as the rolling hills around the town are covered with grapevines. There are many examples of interesting architecture in the area. The "FALTERTURM" (Market tower) is one of the most recognizable sites in Kitzingen. The ivy covered

tower was built between 1469 and 1496 as a watch tower of the outer city walls. The pointed roof of the tower leans noticeably to one side. Legend has it that during its construction, there was a shortage of water and a surplus of wine. The masons used the wine

instead of water to set the mortar and the wooden beams were not properly fixed. This serves not only as an example of the architecture of the area, but as one of the many colorful legends that you will hear while stationed in Germany

Time Zone Chart

<i>Location</i>	<i>Adjustment for GMT</i>
Pacific	-8
Mountain	-7
Central	-6
Eastern	-5
Greenwich (United Kingdom)	0
Central European (Germany)	1
East Asia (Japan)	9

Climate

Temperatures were provided by the Detachment 10,7th Weather Squadron of Giebelstadt Army Airfield.

Climate

<i>Month</i>	<i>High</i>	<i>Low</i>	<i>Humidity</i>	<i>Precipitation</i>
January	32	28	73.2	1.70 (Snow)
February	34	29	71	1.30 (Rain)
March	41	35	69	1.40 (R/S)
April	48	40	58.1	1.60 (Rain)
May	56	48	62.3	2.00 (Rain)
June	62	53	61.7	2.30 (Rain)
July	66	57	57.4	2.50 (Rain)
August	65	56	57.7	2.20 (Rain)
September	60	51	62.8	1.90 (Rain)
October	49	42	70.7	1.70 (Rain)
November	40	36	73.1	1.60 (Rain)
December	35	32	74.6	1.90 (Rain)

Events Calendar

Comments..... :

There are many things to see and do in the Kitzingen community. There are volkmarches (10-20 Kilometer walks through the beautiful countryside), weinfest, old walled cities, and much, much more. Stop by the Army Community Service in building 105 on Harvey Barracks to find out how you can locate and enjoy all our charming city has to offer.

Fasching is the biggest and most well known celebration in Germany. It originated to celebrate lent and chase the evil spirits away. The tradition

come from fourteenth century apprentices and their love of public dancing and marching showing impertinence to the authorities. The townsmen take full advantage of the celebration to let themselves go. In some areas, Fasching starts November 11th at 11a.m. There are meetings to plan for parades, festivities, and to elect a Prince and Princess.

Cultural Attractions

For more information on this subject:
Information about Germany in English
<http://gogermany.miningco.com>

Comments..... :

There are many cultural attractions in Kitzingen. There are two well known sculptures at the City Hall, the "Hacker" - a laborer working in the vineyards - and his partner the "Cathedral", holding goblets in their hands. The selling of wine is a main source of income for many citizens, and this trade can be followed through history. The "Falterturm" which is a leaning tower, is the characteristic feature of the town. You can see the tower when you approach Kitzingen from afar. It lodges the German Carnival Museum (Fashing Museum). For more information on other cultural attractions visit the ACS (HARVEY, BLDG 105) for maps and information about places to see, things to do, and factory outlets to shop.

Recreation Opportunities

Amusement Parks

Europa park Location.....: Rust/Baden
 Telephone.....: 07822-077-0
 Hours.....: 0900-1800 Daily April - October

In Rust, take the A5 Autobahn and exit at Ettenheim, drive to the new south parkway direct to the entrance of the park.

Holiday Park Location.....: Hassloch/Pfalz
 Telephone.....: 06324-5993-900
 Hours.....: 0900-1800 Daily Mar-Oct

Take the A61 Autobahn and exit at Hassloch, then take the B39 highway (Speyer-Neustadt).

Adventure Park Schloss Thurn Location.....: Heroldsbach
 Telephone.....: 09190-0555
 Hours.....: 0900-1800 Daily Easter to Sept.

Take the A3 Autobahn (Nuernberg-Wuerzburg) toward Nuernberg and exit at Hochstadt-Ost, then take the B470 highway until it merges towards Heroldsbach; from the A73 (Bamberg-Nuernberg), exit at Baiersdorf-Nord or Forchheim-Sud.

Wild park Location.....: Bad Mergentheim
 Telephone.....: 07931-41344
 Hours.....: 0900-1800 Daily, Closed in Winter

Take A81 Autobahn towards Stuttgart. Exit at Tauberbischofsheim and follow the signs to Bad Mergentheim.

Outdoor Recreation Service Location.....: Harvey Barracks, Bldg 156
 Telephone.....: DSN 355-8629 CIV 09321-305-629
 Hours.....: Call for hours of operation

Outdoor Recreation offers soldiers and their families a chance to rent equipment for hiking, camping, skiing, etc. They also arrange camping, hiking and ski trips,

ACS has an Amusement Park guide with information on places, times, entrance fees, etc., for most of the amusement parks in Europe.

An amusement park guide with over 60 parks can be obtained from your local ACS. This guide gives you information on locations, prices, operating hours, and much more, and its all in English.

Military Related and Civic Organizations

Equal Opportunity Office POC..... :
 Equal Employment Opportunity
 Location..... : Bldg 145, Harvey Barracks
 Telephone..... : DSN 355-8550/CIV 09321-550
 Proximity to site..... :

Veterans of Foreign Wars-VFW 10436
 POC..... : VFW POST 10436
 Location..... : Kitzingen
 Telephone..... : Proximity to site..... :
 Located in the Kitzingen Area

Name: Equal Employment Opportunity Office
Address: Harvey Barracks
City: Kitzingen
Phone: DSN: 355-8569/ CIV: 09321-305-569

Name: Veterans of Foreign Wars-VFW 10436
Address: Felsenkellerweg 35
City: Kitzingen
Phone: 09321-31644
Comments: The VFW offers Bingo every Sunday, Tuesday and Thursday, Country and Western every Friday and Saturday evenings, and also a Casino Night. Call the above for more information.

Shopping

Post Exchanges

Comments..... :

There are two post exchange facilities in Kitzingen. One is located on Larson and the other on Harvey. They both are rather small.

The nearby Wuerzburg Post Exchange facility is larger. The Wuerzburg facility consists a complex of stores, one contains household items, one contains clothing, and personal items. Separate stores contain sports and fitness related items, a Levi store, gift shop, flower shop, and one of the largest Sights and Sound stores. On 1 October 1998 the new Post Exchange at Leighton open, this will be the largest exchange in Europe, with many different concessionaires, including the first Taco Bell.

See Post Exchanges for hours of operation.

State and Community Social Service Agencies

Below is a listing of some of the community social service agencies in the immediate area. For assistance with locating additional services, please call the Relocation Assistance Program, DSN 355-8509 or CIV 09321-305-509

Name: Social Work Services
Address: Bldg 145, Harvey Barracks
City: Kitzingen
Phone: DSN: 355-8906/ CIV: 09321-305-906

Name: Army Community Service
Address: Bldg 105, Harvey Barracks
City: Kitzingen
Phone: DSN: 355-8509/ CIV: 09321-305-509
FAX: DSN: 355-8882/CIV 09321-305882

Religious Activities

Harvey Chapel Location..... : Harvey Barracks Telephone..... : DSN 355-8669 CIV 09321-305669

Services..... : Catholic and Protestant Proximity to site..... : Located on Harvey Barracks

Larson Chapel Location..... : Larson Barracks Telephone..... : DSN 355-2771 CIV 09321-702-771

Services..... : Catholic, Protestant, Adventists

Proximity to site..... : Located on Larson Barracks

Call for times of services

Community Transportation

The shuttle bus currently runs several times a day to and from Harvey Barracks, Larson Barracks, Leighton Barracks and Giebelstadt Army Airfield. Shuttle bus service is for military personnel, family members and civilians on official duty. You are required to have an I.D. card. Services are free.

Bahnhof (Train Station)

Location..... : Downtown Kitzingen

Telephone..... : 09321-5100

Proximity to site..... : 15 minute drive

Education

Education Overview

For more information on this subject:
Department of Defense Education Activity-Overseas
<http://www.odedodea.edu>

Mission Statement:

The mission of the Wuerzburg District is to pursue excellence in teaching in order to ensure that all students: acquire and apply information; communicate effectively; hold high expectations for themselves and others; interact cooperatively to establish positive human relationships; engage in thinking; reasoning, and problem solving; value and respect diversity in a multicultural society; establish habits for emotional, physical, and social well being in order to become lifelong learners who will serve as responsible members of a global dynamic.

Learning, as a lifelong process, must take place in a nurturing, safe atmosphere of mutual respect in which educators, students, staff, and parents work together. As a community of learners, we will foster high expectations, instructional leadership, and excellence in teaching to create an environment in which all students achieve.

Curriculum and Instruction:

Each subject in the curriculum of the Department of Defense Schools (DODDS) is reviewed according to the Seven Year Curriculum Development Plan. This plan provides for review and revision of objectives

and curriculum materials, selection of instruction materials and in-service training for teachers.

Textbooks, library books, and supplementary instructional materials, which support these curricula are selected by DoDDS curriculum committees. Their materials are the same as those used in schools throughout DoDDS and the United States. Some instructional materials, especially those for the Foreign Language/Intercultural Program, are purchased from local suppliers.

For Elementary, Middle, and High School registration you will need:

- * Student's Social Security Number
- * Sponsor's orders assigning the sponsor to Germany and to the area.
- * Dependent travel orders for student if concurrent travel was not available.
- * Current immunization/shot records for the student.
- * Sponsor's I.D. card.
- * Registration packet provided by the school.
- * Any academic records you may have on the student, including his or her latest report card.

The 2000/2001 School Year begins 25 August 2000!

Public and DODDS Schools

For more information on this subject:
 Wuerzburg School District
<http://www.wuer-dso.odedodea.edu>

Elementary.....2
 Middle Schools.....1
 High Schools.....1

Location of Schools

Kitzingen Elementary.....Marshall Heights Housing Area
 Wuerzburg Junior High.....Skyline Housing Area
 Wuerzburg High School.....Skyline Housing Area

Comments- Children living in the Kitzingen area and attending Kitzingen Elementary Schools should be aware that fifth graders attend school at the Wuerzburg Middle School. They are bused daily.

Normal school hours are 0820-1450, may vary at each school, Monday through Friday. For the class of 2002 and beyond, 24 credits are required for graduation (19% required courses, 4 1/2 elective courses). Additionally, a minimum of 20 hours of service learning per year (80 hours of service

learning to graduate) is required. The High School provides standard programs of instruction (American education) for students in grades 9-12. Extra curricular activities include sports programs, music and band, Spanish Club, and yearbook staff. Wuerzburg elementary school and Kitzingen elementary school offer half day kindergarten. Also, Kindergartens are available in local on-the-economy communities but you need to register, sometimes a year early, as spaces are in demand.

Name: Kitzingen Elementary School
Address: Marshall Heights, Building 350
City: Kitzingen
Phone: 09321-24100
FAX: 09321-23223
DSN Phone: 355-8745/8637
Comments: Children enrolled in SureStart, Kindergarten, 3rd, and 4th Grades attend this elementary school.

Name: Kitzingen Elementary School
Address: Marshall Heights, Building 319
City: Kitzingen
Phone: 09321-23191
FAX: 09321-21715
DSN Phone: 355-8837
Comments: Children in grades 1 and 2 attend this elementary school.

Name: Superintendent's Office, District (DoDDS)
Address: Harvey Barracks, Building 154
City: Kitzingen
Phone: 09321-305-761
FAX: 09321-37815
DSN Phone: 355-8761/8764

Name: Wuerzburg High School
Address: Leighton Barracks, Building 134
City: Wuerzburg
Phone: 0931-889-7177/7230
FAX: 0931-700192
DSN Phone: 350-7177/7230
WWW Link: http://www.wuer-hs.odedodea.edu

Name: Wuerzburg Middle School
Address: Leighton Barracks, Building 407
City: Kitzingen
Phone: 0931-889-6199
FAX: 0931-702718
DSN Phone: 350-6199
WWW Link: http://204.219.4.20/wms/index.html

Private Schools

Comments..... :

There are no private American schools in the Kitzingen-Wuerzburg area.

Colleges and Universities

Education Centers are also located at Giebelstadt AAF and Leighton Barracks, Wuerzburg

Name: Education Center (Main Office)
Address: Larson Barracks, Building 9
City: Kitzingen
Phone: 09321-702-774
DSN Phone: 355-2774
Comments: The Education Center provides professional counseling services to assist soldiers, family members, and civilian employees to identify educational aptitudes and guided progress toward their educational goals. Functional Academic Skills Training is also offered. The offices of City Colleges of Chicago (CCC) & University of Maryland University College (UMUC) are located here and may be contacted by calling DSN 355-2659 or Civ 09321-702-659.

Adult or Continuing Education

There is currently one education center located in Kitzingen, Larson Barracks.

There are also education centers at Leighton Barracks in Wuerzburg, and Giebelstadt AAF.

Leighton: DSN 350-7181/6592 or CIV 0931-889-7181/6592

Giebelstadt: DSN 352-7291 or CIV 09334-87291

Special Education

Programs available include services for learning impaired, emotionally impaired, other health impaired, communication impaired, and pre-school services for children with disabilities. Medically related services support is provided by the USAMEDDAC, 67th Combat Support Hospital, Education and Diagnostic Intervention Services (EDIS).

Preschool for children with Disabilities: Ages 3-5

Programs are available at Wuerzburg and Kitzingen Elementary Schools.

Eligibility:

Significant developmental delays are identified through a multi-disciplinary assessment in one or more of the following developmental areas:

1. Physical Development
2. Communication Development
3. Cognitive Development
4. Social/Emotional Development
5. Adaptive/Self-Help Development

First Step, contact the Case Study Committee Chairperson at the school in your community. Bring any supporting information, i.e. Individual Education Program (IEP), Individual Family Service Plan (IFSS), assessments.

Learning Impaired for Mild to Moderate: Ages 5-21

*Programs for Learning Impaired, Mild to Moderate, are available in the following schools:

Wuerzburg Elementary School
Wuerzburg Middle School
Wuerzburg High School

Related Services:

*Students on an IEP may receive speech and or language therapy, counseling services, Occupational therapy, Physical therapy or clinical Psychologist, as a related service.

Sure Start: Ages 3-4 (Non-Special Education)

The Sure Start program is an early childhood program that is based on the well established Head Start model. The program's goals for children and their families include comprehensive services, parent involvement, family support, training and technical support, and a collaborative effort.

This full day, preschool program is located at the Wuerzburg Elementary School. Students are eligible on a school year basis; however, other students are accepted in due to attrition. Criteria which might qualify children are:

- * One or both parents speak English as a second language
- * Low family income.
- * A parent who does not have a high school diploma.
- * A mother who was under the age of 18 when the child was born.

- * A family who has 3 or more young children all close in age.
- * Children from single parent military homes.
- * Children with mild disabilities.

Questions on the above programs should be directed to your school principal, or the Special Education Coordinator for the Wuerzburg District, CIV: 09321-37914 or military DSN 355-8764.

Name: Superintendent's Office, District (DoDDS)
Address: Harvey Barracks, Building 154
City: Kitzingen
Phone: 09321-305-761
FAX: 09321-37815
DSN Phone: 355-8761/8764
WWW Link: http://www.wuer-dso.odedodea.edu
Comments: Hours: M-F 0730-1630

Employment

Employment Overview

For more information on this subject:
www.chrma.hqusareur.army.mil
<http://www.chrma.hqusareur.army.mil>

The United States Army in Europe employs about 6,500 family members. There are two major types of civilian employment opportunities available: Appropriated Fund (AF) jobs paid for by tax dollars and Nonappropriated Fund (NAF) jobs paid from money generated by morale, welfare, and recreation activities.

Employment opportunities, though limited, are available primarily in central and southern Germany. However, opportunities also exist in Belgium, the Netherlands, England, and Italy.

The US Army Europe (USAREUR) recruitment program is centralized out of the Civilian Personnel Operations Center (CPOC) in Seckenheim, Germany. The CPOC is supplemented by 9 regional Civilian Personnel Advisory Centers (CPACs), with 14 additional Branch offices located throughout Europe as shown below:

1. One regional office and branch office in Northern Italy.
2. One regional office in Belgium and a branch office in the Netherlands.

3. Seven regional offices in Germany, Bad Kreuznach, Grafenwoehr, Hanau, Heidelberg, Kaiserslautern, Stuttgart, and Wuerzburg.

4. Twelve branch offices in: Ansbach, Augsburg, Bad Aibling, Bamberg, Baumholder, Darmstadt, Garmisch, Hohenfels, Kitzingen, Mannheim, Schweinfurt, and Weisbaden.

Visit the ACS Family Member Employment Assistant Program Manager (FMEAP), the Army Career & Alumni Program Coordinator (ACAP), or the Civilian Personnel Advisory Center (CPAC) branch office to obtain information on job opportunities and application procedures.

* The USAREUR Family Member Program
 Applicants residing in Europe must use the USAREUR Resumix for Appropriated Fund (APF) vacancy announcements, check with the CHRMA Website.

Upon arrival, the nearest FMEAP, ACAP, or the CHRMA Website may be contacted to obtain a complete listing of USAREUR employment opportunities and application procedures.

The USAREUR Family Member Program provides special hiring authority for Family Members without prior Federal service, placement into local national positions, and military spouse and family member preference for APF jobs GS-1 thru GS-15. For NAF jobs GS-8 equivalent and below and hourly paid positions.

Applicants residing in Europe must use the USAREUR Resumix for APF vacancy announcements, check with your local CPAC office for the new forms and guidance.

Upon arrival, the nearest CPAC may be contacted to obtain a complete listing of USAREUR employment opportunities and application procedures.

Good Prospects..... : Administrative support and clerical, nursing, child development

Fair Prospects..... : Sales/retail, food service, night stockers, and baggers.

Poor Prospects..... : Data entry, engineer, and research

Federal Civilian Employment for Spouses

Name: Civilian Personnel Advisory Center (CPAC)
Address: Appropriated Funds (AF)
City: Kitzingen
Phone: 09321-305-281
FAX: 09321-305-330
DSN Phone: 355-8281
DSN FAX: 355-8330
Comments: Hours: M-F 0900-1500 This office maintains job listings. Spouses on Leave Without Pay (LWOP) must bring the following documents to the nearest CPAC, for non-competitive placement consideration: * SF 50 showing LWOP Status * (A copy of their orders bringing them to Germany * DD 214 if applicable * Transcripts if applicable * Resume

Name: Civilian Personnel Advisory Center (CPAC)
Address: Non-Appropriated Funds (NAF)
City: Kitzingen
Phone: 09321-305-354
DSN Phone: 355-8354
Comments: Hours: M-F 0900-1500 NON-APPROPRIATED FUNDS is another Division of the CPAC where applications for all Non-Appropriated Fund jobs are accepted and job vacancies may be viewed.

Permanent Employment Resources

Army & Air Force Exchange Service (AAFES)

Location..... : Faulenberg Kaserne, BLDG 221 Telephone..... : CIV 0931-284940/284958 Hours..... : Call for hours and information Comments..... :

This office is responsible for the hiring of the post exchanges, shoppettes, Burger King, Sight & Sounds, food malls and theatres.

Arbeitsamt Kitzingen (German Employment Office)

Location..... : Frieden Strasse 5, Kitzingen Telephone..... : 09321-5154

Hours..... : Call for hours and information Comments..... :

They speak English and provide forms in English for work available on the Economy. Jobs on the economy are few and far between.

Other agencies that offer employment are, Department of Defense Dependent Schools (DoDDS), contact them directly. The Community Banks, contact them directly, also Deca, which is the commissary within the BSB. Applications can be made directly to the commissary, you do not have to go through the civilian personnel services.

Temporary Employment Resources

Comments..... :

There are no services currently available for temporary employment

Non-Paid or Volunteer Opportunities

Installation Volunteer Coordinator

POC..... :

Location..... : Bldg 105, Harvey Barracks Telephone..... : DSN 355-8509/CIV: 09321-305509 Hours..... : 0800-1700 M-F Comments..... :

There are many opportunities for volunteering. Legal Assistants Dental Assistants Family Support Groups Coaches Actor/Actress Recreation Assistants Sport Assistants Chapel Assistants Scout Leaders Administrative Assistants Social Services Assistants Thrift Shop Teacher Assistants Bus Monitors Club Secretaries or Treasurers

Volunteering enables you to help others, serve the community, share your talents, meet new people, refresh and enhance your job skills, establish professional contacts and test new careers.

VOLUNTEERS MAKE A DIFFERENCE
!!!!!!!!!!!!!!!!!!!!

Chambers of Commerce

The Chamber of Commerce is not available overseas.

Private Sector Employment

Comments..... :

See Permanent Employment Resources, German Employment office.

There are very few prospects for the private sector employment in this area.

Government Employment

Civilian Personnel Advisory Center

Location..... : Harvey Barracks, BLDG 109
 Telephone..... : CIV 09321-305-358
 DSN 355-8358
 Hours..... : Call for hours and information

Networking Opportunities

The Army Career and Alumni Program (ACAP) offers several classes to help with writing resumes, interviewing skills and much more.

Also, the family member employment program manager, currently located at the Harvey ACS.

Name: ACAP
Address: Larson Barracks
City: Kitzingen
Phone: CIV: 09321-702-438/439
DSN Phone: 355-2438/2439
Proximity to site: On site

Medical And Dental

Medical and Dental Overview

Kitzingen has a small health clinic that operates on a Family Practice concept. There is no after hours, weekend, or Holiday care available. After hours emergencies can be seen at Wuerzburg's 67th Combat Support Hospital. When you arrive overseas it is the soldiers responsibility to make sure he/she enrolls themselves and their family members in Tri-Care.

There is a dental clinic located on Harvey Barracks for active duty, family members. Retirees will be seen on an emergency basis only, therefore you need to get an insurance policy for dental care overseas.

Medical Services/Directory - on Installation

<i>Clinic</i>	<i>POC</i>	<i>Number</i>
Central Appointments, Harvey Barracks, Building 146		CIV 09321-305606
Emergency Room (Wuerzburg)		CIV 0931-8043700
Exceptional Family Member Services (EFMS, Wuerzburg)		CIV 0931-8043503
Pharmacy		CIV 09321-305779

Health Benefits Advisor, Wellness, and CHAMPUS/TRICARE Programs

Champus/Tri-Care representatives are available to assist you with any questions, they are located within the clinic on Harvey Barracks, Kitzingen.

Name: TriCare Family Member Dental Plan (TFMDDP)-Customer Service
Address: United Concordia Companies, Inc. (UCCI)
City: Camp Hill, PA 17089--8238
Phone: 1-717-975-5017
WWW Link: http://www.ucci.com
Comments: The TriCare Family Member Dental Plan (TFMDDP) is a comprehensive and affordable dental plan available to eligible spouses and children of active duty Uniformed Service Members. The TFMDDP has cost shares, benefit maximums and coverage limitations similar to typical group dental insurance plans. To be eligible for TFMDDP enrollment, sponsors must intend to remain on active duty for at least 24 months and this commitment must be confirmed by their parent Uniformed Service. Enrollment and/or changes to enrollment can be accomplished by filling out a DD Form 2494 or 2494-1 at the sponsor's servicing personnel office. Please read these forms carefully as they provide detailed information on enrollment options, limitations, and when TFMDDP coverage begins. Upon enrollment, the sponsor must pay the monthly premium through their Uniformed Services payroll account- the Government pays 60% of monthly premiums. Before providing care to family members, some dental providers may ask to see a copy of the sponsor's Leave and Earnings Statement showing the dental plan payroll deduction. Coverage is worldwide and portable between assignments. United Concordia Companies, Inc. (UCCI) administers the TFMDDP. Detailed TFMDDP coverage and enrollment information can be found in the TFMDDP benefit booklet. For more information about the program, visit UCCI's web site or contact them at 1-800-866-8499 for information on the TFMDDP in the United States, Canada, Guam, Puerto Rico, and the U.S. Virgin Islands, or 1-717-975-5017 (toll call) for information on the TFMDDP in all other locations. In overseas locations, enrolled sponsors and family members must contact their servicing overseas

dental treatment facility and/or Overseas Lead Agent before seeking treatment from host-nation dental providers, except for emergency care.

Name: TriCare/CHAMPUS
Address: Harvey Barracks, Building 146
City: Kitzingen
Phone: CIV 09321-305415
DSN Phone: 355-8415
DSN FAX: 355-8946
Comments: The TriCare/Champus office provides assistance with health benefits questions, TriCare information, bill resolution and payment, and translation of medical reports. The staff will gladly answer your questions about TriCare enrollment and assist you with enrollment. This office also provides assistance with referrals for medical services on the economy.

Community Hospitals

Name: 67th Combat Support Hospital (CSH)
Address: Near Leighton Barracks
City: Wuerzburg
Phone: CIV 0931-8043666
Comments: This hospital has speciality clinics, such as, Pediatrics, Optometry, Orthopedics, Urology and Dermatology. This is the only American hospital within the 98th ASG, which encompasses Ansbach, Bamberg, Schweinfurt and Wuerzburg communities. Therefore, parking is very difficult, you need to arrive for your appointment at least 20-30 minutes early.

Dental Services/Directory - on Installation

<i>Clinic</i>	<i>POC</i>	<i>Number</i>
Dental		CIV 09321-305626

Family Member Dental Plan

There is no formal dependent dental plan in the area. Spouses and family members can receive general dental care free of charge at the dental clinic. The

basic procedure is currently as follows: Qualified members need to stop by the clinic to establish records. Once records are established, the family member will be scheduled for an initial routine appointment. If you are enrolled in a dental plan, you may want to cancel the plan when arriving overseas.

Speak to the Dental Clinic and your unit PAC for more information.

Housing

Housing Overview

For more information on this subject:
PCSHouse Express
<http://155.75.104.15/pcsfirst.htm>

Housing is in short supply. The housing on the economy has small rooms so you may not want to bring too much furniture. Living on the economy is great way learn about Germany and its people, However, it can also be expensive.

The 417th BSB Housing Division Web Site has undergone its first major revision. You'll still find loads of useful information, answers to frequently asked questions, floor plans to view or print and links to other sites of interest, but now it has a whole new look and feel. Now you'll find on-line versions of 98th ASG Regulation 210-50, "Housing" and the "BSB Housing Manual" with all referenced enclosures and related BSB Commanders Policy Memorandums that can be searched for key words or downloaded for printing. We've also added links to the IID and DISCOM home Pages. in addition, we've added lots and lots of photographs just "reload" or "refresh" each image page to see more photographs.

Housing Allowances

Local Housing Allowances (BAQ + VHA) with dependant rate 1 2 3 4 5 6 7 8 Enlisted 825 825 825 825 834 868 717 1251 Warrant 971 971 971 1328 1328 Officer 971 971 971 1328 1458 1665 1665 1665

OHA RATES AND ASSOCIATED STATISTICS

Installation: Kitzingen (Incl. Wuerzburg) Effective date 99/01 JTR: GM129 Exchange rate fluctuates constantly between DM1.50 - DM1.80 = \$1 The 1998/1999 OHA rate tables for this location. Top line reflects rates with dependents and the bottom line without dependents. All values in U.S. dollars

ENLISTED E-1 E-2 E-3 E-4 E-5 E-6 E-7 816 717 717 717 732 892 645 645 645 645 658

E-8 E-9 732 819 658 737

WARRANT OFFICERS W-1 W-2 W-3 W-4 W-5 802 758 758 783 1054 1054 682 682 704 948

OFFICER 0-1E 0-2E 0-3E 948 758 783 1054 682 704

0-1 0-2 0-3 0-4 0-5 0-6 0-7 948 758 758 783 1054 1134 1316 1316 682 682 704 948 1020 1184

0-8 0-9 0-10 1316 1316 1316 1184 1184 1184

Housing Allowances

Housing allowance information is available from the Per Diem, Travel and Transportation Allowance Committee's Web Site:	
Rates and Allowances Home Page	http://www.dtic.mil/perdiem/rateinfo.html
Basic Allowance for Housing	http://www.dtic.mil/perdiem/bah.html
Overseas Housing Allowance	http://www.dtic.mil/perdiem/allooha.html

Government Housing

Housing Referral Office

Location..... : Larson Barracks, BLDG 61, Rm 18 Telephone..... : DSN 355-2455/CIV 09321-702455 Hours..... : MTWF 0800-1530 TH 1300-1530 Comments..... :

NO ADVANCED HOUSING IS AVAILABLE - Soldiers must physically be in the command to apply for government quarters. Category
Bedrooms Units

Senior NCO 4 19 Senior NCO 3
64 NCO 3 267 NCO 2
399

Officer Housing

Category	Bedrooms	Units	Gen Officer
2	36	3	24
Officer	4	12	Gen

Estimated Waiting Period by Category

For soldiers who are making an Inter-Theater Transfer the waiting time is approximatively 1-2 months. For all other incoming soldiers the waiting

time is: Field & Company Grade: 6-8 months,
Senior NCOs: 2 months; Junior ENL is 3-4 months.

Community Housing

Family Housing Office

Address..... : Larson Barracks, BLDG 61
Telephone..... : DSN 355-2455/CIV 09321-
702455 Hours..... : MTWF 0800-1530,
TH 1300-1530 Comments..... :

Family housing currently has 450 private rentals on their books. There are some local agencies that will assist you in locating housing on the economy. Check with family housing for details to see if you are eligible to use these services. Finding affordable housing on the economy is not easy. It is also more difficult to find economy housing if you have pets.

Utilities

Bundespost (German Telephone/Post Office)
Location..... : Harvey Barracks, BLDG 138
Larson Barracks, BLDG 1

Telephone..... : Harvey 09321-32051
Larson 09321-4111 Rate-Cost Per Unit..... : DM
,29 Hook-up Fee..... : DM 100, - non
refundable Deposit..... : Depends upon
past record Military Waiver of Deposit... : None

FUW (Electric Company) Location..... :
Lochweg 12,Kitzingen Telephone..... :
09321-93979 Hook-up Fee..... : DM200
Deposit..... : Depends on size of apartment
Military Waiver of Deposit... : None

LKW (Electric Company) Location..... :
Woerthstrasse #5, Kitzingen Telephone..... :
09321-70026 Hook-up Fee..... : None
Deposit..... : Depends on size of apartment
Military Waiver of Deposit... : None

Comments:

Utilities in Germany can be very expensive so you need to be conservative when it comes to water and electricity. Unplug transformers if you are not using them. Don't use space heaters. Also check with the local tax relief office, as some companies have a contract with us that will mean you may not have to pay the 16% taxes that is normally included on your bill.

Relocation Services

Relocation Services Overview

The Army Community Service Office on Harvey Barracks has information that can assist you on having a smooth move. Relocating to Germany can be a fun and exciting adventure if you are prepared and informed. ACS Relocation operates a Lending Closet with loaner kits which have everything you need to cook and eat with in one container, we also have 220v appliances such as coffee makers, toaster and irons. We have baby items, such as baby cribs, high chairs, car seats, play pens etc. There are NO LINENS AVAILABLE,so please be prepared to bring them with you. The lending closet also has a limited amount of baby items. If family members accompany the service member without orders, temporary housing allowance (TLA) will not be available while waiting to find a house. It is very expensive to live in a German hotel while awaiting housing. Families who elect to travel as tourists without orders will not be given any priority for housing nor will they be command sponsored. It is essential that family members wait until all of their paperwork is in order before coming to Germany. It is also recommended, if at all possible, to have the house hold goods shipment released before leaving CONUS. Many individuals have experienced long delays in receiving their shipments because the message to release them was not received.

Relocation Assistance

For more information on this subject:
SGT Mom's Relocation Assistance Homepage
<http://www.sgtmoms.com/dutysta.htm>

No matter how well you've planned, emergencies do happen. What should you do in case of an emergency while you are travelling?

First of all, make sure you have all important papers with you-not packed with your household goods. Numbers for your Commander, Orderly Room, and your sponsor can be invaluable in case of an emergency while in transit.

We also offer a 4 days Newcomers' Orientation & Welcome Program, (NOW)twice a month. This is mainly for spouses, but any I.D. card holder may attend, even the soldier. When you are assigned to Germany, many of you will have deferred travel. Travel for your dependents will be approved when housing is available. In the meantime, upon arrival, the soldier will go through a two week inprocessing,

if the spouse is with you they may attend on a space available basis. however, most spouse arrive two to three months after the sponsor, so we provide a mini ITC which is the four day NOW Program. During the program the participants are briefed on most of the community agencies, we do walking tours of the kasernes as well as downtown Kitzingen, and Wuerzburg, with a trip out to Giebelstadt. We provide a German cultural and customs briefing and much more. So please come and join us for some fun times, as well as being educated on your new community. Check your local ACS for times of the next NOW briefing. The American Red Cross is always available for emergency aid anywhere you may be. Contact the nearest chapter (phone numbers are usually listed in the white pages of the local phone director). They can sometimes help with emergency financial assistance and contacting individuals that will need to know where you are and what's happening.

Plan for the unexpected and it probably won't happen.

When you arrive at your new duty station you should visit you nearest ACS office. The relocation department can provide you with an up to date welcome packet with information on what is going on in the community, a community phone book, and lots of other info. You will be able to sign out loaner kits which contain everything you should need to cook with and eat with for families of 4 or 8. Also for loan with have 220V coffee pots, toasters, and irons. We also have some baby items such as, portable cribs, high chairs, car seats and strollers. Stop by and see us and we will help you have a smooth move,

In Transit Emergencies

In case of transit emergencies, look for the nearest military installation for help of dial 110 from the nearest pay phone. If there is no installation listed for the area, contact the local operator for a hospital or road service, depending on the emergency.

Financial Preparedness

It is very expensive for an individual or a family to move to Germany. It is recommended that a cash reserve of a least 3 to 6 months base pay saved before you move to Germany. Many service members encounter pay delays and other problems that can cause a great financial hardship. Many normal expenses are much higher in Europe, for example car insurance is at least twice as high as in CONUS with many individuals paying more for their insurance than for car payments. It is recommended that you

contact an insurance company in CONUS that has an affiliated company in Germany to get a estimate of insurance costs so you can make an informed decision on the actual costs of operating your car in Europe. The Army Community Service office on Harvey Barracks has seminars on money management that can help you budget your finances, if you are having trouble making ends meet, or want some help creating a spending plan, ACS can help. Call DSN 355-8509 or CIV 09321-305-509 to speak with a financial counselor for more information.

Exceptional Family Member Program (EFMP)

POC..... : Army Community Service
 Location..... : Leighton Bldg. 14
 Telephone..... : DSN 350-6231/CIV 0931-889-6231 Hours..... : MTWF 0800 - 1700
 Thur 1300 - 1700

The EFMP Coordinator acts as a liaison between the soldier and family with the many EFMP components locally and worldwide. The installation coordinator is also responsible for gathering together all of the local agencies that serve EFMP families. Representatives from housing, the local hospital, the school, youth services, and child care meet quarterly at the EFMP committee meeting.

Household Goods In-Bound Shipments

Name: Transportation Office Inbound
Address: Bldg 1, Larson Barracks
City: Kitzingen
Phone: DSN 355-2395/CIV 09321-702395
Comments: Soldiers assigned to Wuerzburg or Giebelstadt must call DSN 355-2396/ CIV 09321-702396

Household Goods Out-Bound Shipments

Name: Transportation Office Outbound
Address: Bldg 1, Larson Barracks
City: Kitzingen
Phone: DSN 355-2688/ CIV 09321-702688

Household Goods Claims

If you discover loss or damage upon delivery, you are required to list the loss or damage on the "Joint Statement of Loss or Damage at Delivery" (DD Form 1840). The carrier(s) representative will provide you with this form at the time of delivery. This form is to

be completed jointly by you and the carrier(s) representative who is delivering the shipment. The DD Form 1840 serves as a notice to the carrier of loss or damage and a receipt of delivery.

If you discover additional loss or damage not annotated on the DD Form 1840, you must use the "Notice of Loss or Damage" (DD Form 1840-R) on the reverse of the the DD Form 1840. You have up to 70 days (7 days for a local move or linehaul under German tender) to inspect your property and record all loss or damages. In all instances, the completed DD Forms 1840/1840R must be delivered to your local claims office no later than 70 days from the date of delivery. Failure to deliver the form or list may result in a reduction of the amount payable on your claim.

You have two years from the date your shipment was delivered to file your claim against the government. However, to assure prompt settlement, claims should be filed as soon as possible. Remember that you cannot legally receive double payment for the same damage. Should this happen, you would be responsible for returning the over payment to the government.

If you sustain property loss or damage, promptly contact the claims office for assistance. You must allow both the government and the carrier to inspect the damage if either request to do so.

Do not dispose of damaged items until the damage has been inspected by all proper parties or you have been notified to dispose of it. In the case of mildew or smoke-damage, you may be required to keep the articles until your claim is settled, at which time some items may have to be disposed of through salvage channels. Your claims representative can advise you.

Name: Claims office
Address: Harvey Barracks, Building 170
City: Kitzingen
Phone: 09321-305-535
DSN Phone: 355-8535
Comments: Hours: M-W0830-1200, 1300-1500, Th 1300-1500, & F 0830-1200

Household Goods Weight Allowances

Your weight allowance is the maximum weight that can be moved at government expense under the Joint Federal Travel Regulation (JFTR)/Related to your

pay grade, length of tour and family/single status)please contact the Transportation Office for exact weights), this allowance includes the weight of household goods and hold baggage you ship, plus anything you have in storage. It is your responsibility, not the transportation office or the carrier, to stay within this weight allowance. If the weight of items packed, shipped or stored exceeds your weight allowance, you must pay all charges connected with the excess weight. For this reason, estimating the weight of your household goods is very important. Estimates should start early, even before you visit your transportation office to set up the move. You should make the first estimate because the counselor at the transportation office will ask you how much weight you will be shipping. Use the inventory form supplied by the Transportation Office, and your counselor will estimate the weight/volume for you. An easy and fairly dependable method for making this estimate is to figure 1,000 pounds per room (not including storage rooms or bathrooms) and then add the estimated weight of large appliances and items in the garage, storage rooms, basements, etc. As a double check later in the movement process, count the number of items on the inventory form used by the carrier, then multiply the number by 40 pounds. This is another rule of thumb method for estimating the weight of your shipment. If, while your goods are being packed and loaded, there is evidence that the shipment will exceed your weight allowance, you may want to call your transportation office. People there can estimate the costs associated with your excess weight. This way you will be somewhat prepared for charges you will have to pay. Any excess costs must be paid for in advance of the shipment, whether you are active duty or separating from the service. In some overseas areas, administrative weight allowances are set on the amount of household goods that can be shipped at government expense. If you are being provided government furniture, for example, the government will not pay to ship your full JFTR weight allowance. If you are affected by an administrative weight allowance, the counselor at your transportation office will let you know how many pounds you can ship.

Kitzingen Transportation Office will use inventory provided by customer to make a reliable estimate when shipment arrangements are made. Customer will be advised well in advance of the shipment of any excess weight.

For single/unaccompanied soldiers moving from CONUS to Germany 25% of the below figures apply.

WHEN BUYING A VEHICLE, MAKE SURE THAT IT IS ELIGIBLE FOR SHIPMENT AT GOVERNMENT EXPENSE. WHEN BUYING FROM ANOTHER SERVICE MEMBER A FOREIGN MADE POV INSIST ON GETTING HIS/HER DD FORM 788 AS PROOF OF ELIGIBILITY.

POV Claims

Claims for damages to your vehicle that you shipped over here is processed through the legal assistance office, claims section.

Location:.....: Kitzingen by Harvey Barracks
Phone.....: DSN 355-8535/ CIV 09321-305-535
Hours.....: Call for hours of operation

Pet Boarding/Kennels

Kennels, Tierheim (Animal House)
POC..... : Kitzingen Tierheim
Location..... : Kaltensondheimer #52
Telephone..... : CIV 09321-5063
Hours..... : Call for hours of operation
Comments..... :

The American veterinarian clinic is located at the 67th Combat Support Hospital in Wuerzburg. They do not provide boarding kennels. You must register your pet within 30 days of arriving in country at the American vet clinic in Wuerzburg.

Pet Licensing

Pets need to be registered with the Wuerzburg Veterinary Clinic as soon as possible after arriving.

Location.....: 67th Combat Support Hospital
Phone.....: DSN 350-3609/ CIV 0931-804-3609
Hours.....: MTWTHF 0800-1600

Pet Quarantines

There is no Quarantine for any pets coming to Kitzingen, or Germany.

Veterinary Services

Veterinarian
Location..... : Bldg 26, Leighton Barracks
Telephone..... : DSN 350-7429/ CIV 0931-8897429
Hours..... : MTWTHF 0800-1600

Pet Transportation

For more information on this subject:

Air Animal Transport
<http://www.airanimal.com>

Once you have decide that an animal is going to be travelling with you, plan for your pet's trip in the same way you plan your own, WELL IN ADVANCE.

Service members intending to ship pets should report not later than 14 days prior to Availability Date indicated on orders. Transportation Office cannot guarantee pet space, because they are limited to duty travellers. Pet shipment is not included in your entitlements, therefore you have to pay full cost to the airline. If a pet space is requested and cannot be confirmed, you can try to contact the airline yourself and get your pet on the same flight with you. If you are on a Cat B flight without pet space, you must ship your pet with a commercial pet carrier on a separate flight.

Only household pets (cats and dogs) are authorized to be shipped, and they travel on Cat B flights if a space is available. They are charged at the same price as excess baggage.

IMPORTANT: NO PET WEIGHING MORE THAN SEVENTY (70) LBS IS PERMITTED, AND THE WEIGHT IS DETERMINED INCLUDING THE CARRIER.

Pet Health - A clean bill of health is an important first step in assuring your pet's ability to adjust safely to unfamiliar surroundings. In addition, most states and countries require recent health certificates and disease inoculation documentation before you will be allowed to cross borders, making a trip to the veterinarian mandatory. Even if you are traveling with your own state boundaries, it is a good idea to have your pet examined and inoculated. Your pet will be "out of his own back yard" and subject to contact with unknown animals. His chances of contracting disease or infection greatly increases. Have your pet examined by a licensed veterinarian, preferably one who has cared for the animal on a regular basis. Ask the doctor to prescribe a motion sickness pill or sedative as a preventive measure. Don't tranquilize your animal automatically. Sedated animals are more likely to develop problems. NEVER give your pet tranquilizers without your vet's approval and NEVER give an animal any medication that has been prescribed for human use.

Identification - A disaster in the making is a pet in transit without identification. Dogs break free from leashes. Cats dash out of cages cracked open for just

a second. the opportunities for pets being separated from their owners are numerous. Avoid the potential loss of a beloved pet by purchasing a comfortable collar (elastic for cats) for your pet bearing complete identification tags. The information should include your pet's name, your name, address, and phone number. A license tag is also necessary and can be obtained from your local humane organization.

Carriers - The carrier in which your pet will be spending most of his trip is of the utmost importance. The Animal and Plant Health Inspection Service (APHIS) has very specific regulations for cages/crates used to transport animals interstate or internationally. **SIZE:** Your pet must have room to turn freely while in a standing position and be able to use normal movements in order to stand erect or lie down in a natural position. Five typical sizes (approximate) are 12" wide x 20" deep x 15" high, which is good for most cats and small breeds of dogs; 17" wide x 24" deep x 20" high, is good for medium-sized dogs such as Poodles, Beagles, Pekinese, Dachshunds, and large cats, 21" wide x 30" deep x 24" high, for slightly larger dogs such as Shelties, Bulldogs, Cocker and English Springer Spaniels; 23" wide x 35" deep x 26" high is good for medium-large dogs such as Dobermans, Irish Setters, Golden Labrador Retrievers, Dalmations, Standard Poodles, Collies, Boxers, and German Shepherds; 26" wide x 42" deep x 30" high, which can comfortably contain large dogs such as Weimaraners, Afghans, Malamutes, and Old English Sheep Dogs. For very large dogs such as Mastiffs, Great Danes, Newfoundlands, St. Bernard's, and Irish Wolfhounds, a crate will probably have to be specially made.

Construction: Crates should be constructed of metal, wood, or heavy plastic of sufficient strength to withstand the rigorous handling it will receive while your animal is in transit.

The carrier must have a solid bottom to prevent leakage. Line the bottom with shredded paper or other absorbant materials. APHIS ventilation requirements state that two walls of a carrier are solid, 16 percent of the surface area of the solid walls must be used for ventilation. If three walls are solid and the fourth is screened, one of the solid walls must have at least half of its surface ventilated. When all four sides are enclosed, at least 8 percent of the surface area of each wall will be used for ventilation with at least one-third of the upper section and one-third of the lower section ventilated.

Miscellaneous: A container for water should be secured to the inside of the carrier positioned so that

it can be filled without opening the cage. (Recommend a drip bottle as opposed to an open bowl).

There is a limit to the number of animals permitted per carrier. No more than one adult dog or cat or no more than two puppies or kittens under six months of age or over 20 pounds are allowed in a carrier. (Some exceptions are permitted depending on size of the carrier).

Recommendations for traveling by airplane - Air travel has become the most common way to transport animals. Unfortunately, it is also the most stressful and most fraught with potential hazards.

Federal regulations provide some solutions to the problems of animals traveling by air but owner awareness is still the key factor in assuring the safe arrival of their pets.

Federal Regulations - Dogs, cats, and most other warm blooded animals are protected under the Animal Welfare Act, passed by Congress in 1966 and amended in 1976 to safeguard those same animals when they travel by air. The act is enforced primarily through the United States Department of Agriculture's Animal and Health Inspection Service. The act continues to be updated in an effort to further improve the conditions in which animals travel. Nonetheless, safe air transport of animals continues to cause problems for animals, their owners, and the airlines.

According to federal regulations, an airline cannot accept an animal unless:

1. The animal must be at least 8 weeks old.
2. Certified as healthy within 10 days prior to departure.
3. Secured in a carrier which meets the required standards.
4. Adequately identified in the manner specified by APHIS.

Because airlines can be fined for not adhering to these regulations, animals will be turned away at a ticket counter, so it is to your advantage to be conscientious in preparing for your pet's journey.

Safeguards you can take to minimize improper handling of your pet:

1. Arrange for non-stop, direct flights.
2. Reconfirm that your pet is in the luggage area when you check in at the departure gate and ask the senior flight attendant to notify the captain that the animal is on board, either in cargo or cabin.
3. If possible, have

your pet hand carried to the plane when departing, and to the baggage area upon arrival. 4. If you must ship an animal alone, have someone you know and trust be at the destination point when the airplane arrives.

It is important to remember that most airline crews receive no special training for handling animals and not all are pet owners themselves. They cannot be expected to know the needs of your pet or recognize signs of trouble. It is only through your careful attention to detail that your pet can be assured a safe trip.

You need to check with the airline company you are using to find what rates they charge for shipping pets. Most airline companies ship pets as excess baggage and charge by the weight, however, if you are shipping your pet separately you can be charged the amount you would pay for a single flight. Therefore, you need to let the airline company know as soon as possible to make sure they have room on your flight for your pet.

PCS Reporting Procedures

INPROCESSING

Location..... : Larson Barracks, BLDG 61
 Telephone..... : DSN 355-2415/CIV 09321-702415 Hours..... :
 Comments..... :

Separation Procedures

The 417th Base Support Battalion has very active Family Support Groups, which are there to support families dealing with separation. Also check other support agencies like the Family Assistance Center, at your local ACS.

Billeting

Name: Woodland Inn
Address: Harvey Barracks, Building 166
City: Kitzingen
Phone: 09321-305600
FAX: 09321-31836
DSN Phone: 355-8600
Comments: Front Desk Hours: M-F 0800-1600 No Pets Allowed! The majority of the rooms have community, or shared, bathrooms.

Unaccompanied PCS

PCS/ETS/TDY Travel

Official Travel POC Name.....:Transportation Office(Travel Section) Location.....:Bldg 1, Larson Barracks, Kitzinen,GE Telephone.....:DSN 355-2393/CIV -09321-702393

Leisure Travel Office

POC Name.....: Carlson Wagonlit
 Location.....: Larson Barracks, Bldg 1
 Telephone.....: DSN 355-2690/ CIV 09321-305690 Hours.....: Call for hours

Support Services

Support Services Overview

The Human Resource Division provides services through Army Community Service, Youth Services, and Installation Volunteer Coordinator. In addition, professional services for counseling are provided through Mental Health Services, Social Work Services. There are no state social services available OCONUS. This means that Food Stamps, WIC Vouchers, and Welfare programs are NOT available.

Family Centers

The Army Family Team Building (AFTB) assists family members in their personal and military lives through comprehensive classes. The classes are divided into three levels based on your experience and the number of years you have been associated with the military life. If you would like to gain a basic understanding of the Army and its expectations, AFTB is for you. Contact Army Community Service to sign up.

Spouse Employment POC..... : Army Community Service Location..... : Harvey Barracks, Bldg 105 Telephone..... : DSN 355-8509/CIV 09321-305509 Hours..... : MTWTHF 0730-1700

Exceptional Family Member Program

Location..... : Army Community Service, Leighton Telephone..... : DSN 350-7103/CIV 0931-889-7103 Hours..... : MTWF 0800-1700 TH 1300-1630

The EFMP Coordinator acts as a liaison between the soldier and family of the many EFMP components locally and worldwide. The installation coordinator is also responsible for gathering together all of the local agencies that serve EFMP families. Representatives from housing, the hospital, the schools, youth services and child care meet quarterly at the EFMP Committee meeting.

Family Advocacy POC..... : Army Community Service, Kitzingen Location..... : Harvey Barracks, BLDG 105 Telephone..... : DSN 355-8509/CIV 09321-305509 Hours..... : MTWTHF 0730-1630

Services and programs offered :

*Family Violence Training: To educate the community on violence prevention (briefings and classes are provided to troops, commanders, and professionals)

*Parenting Education: A variety of parenting classes are offered once a week for six week intervals. Child care is provided when there is a need. Assist parents with issues such as; understanding young children behavior, giving responsibility, and discipline techniques.

*Prenatal and Perinatal Programs: Key Infant and Nutrition Program (KIND)-provides two (2) weeks of formula, cereal, and baby food up to the child's first birthday to eligible recipients. Information and referral source for new parents.

*Family Life Education: Offer unit and community classes in Stress Management, Rape Awareness/Prevention, and Basic Housekeeping

*Foster/Respite Care: Certify families to be Foster Parents. Provide emergency placements for children when there is a need. Provide emergency shelters for spouses in need due to domestic violence.

*Teen Program: Conduct teen welcome orientation. Coordinate Teen sponsorship program and other teen activities with other programs offering services to youths.

*Mom's group/Play group: Bi-weekly meeting to address parenting issues and to give children an opportunity to interact with their peers. Lots of fun, classes, and activities.

*Solo Parent Support: Monthly meetings to assist single parents with obtaining information and

services available to them, addressing parenting, communication, and social issues.

Spouse Employment

POC..... : Army Community Service Location..... : Harvey Barracks, BLDG 105 Telephone..... : DSN 355-8509/CIV 09321-305509 Hours..... : MTWTHF 0800-1700

Relocation Assistance POC..... : Army Community Service Location..... : Harvey Barracks, BLDG 105 Telephone..... : DSN 355-8509/CIV 09321-305509 Hours..... : MTWTHF 0730-1630

Services provided through the Relocation Assistance Program include: *Newcomer's Orientation and Welcome (NOW) of each military installation *Downtown Orientation tours *Lending Closet which provide basic kitchen, infant, and toddler items *Sponsorship Training *Welcome Packets for Military Installations *SITES (Standard Installation Topics Exchange System) *Conversational German Class

Transition Assistance

POC..... : Army Community Service Location..... : Harvey Barracks, BLDG 105 Telephone..... : DSN 355-8509/CIV 09321-305509 Hours..... : MTWTHF 0730-1630

Name: Army Community Service
Address: Harvey Barracks, Bldg 105
City: Kirzingen

Name: Family Counseling
Address: Bldg 145 Harvey Barracks
City: Kitzingen
Phone: DSN 355-8906/8907 CIV: 09321-305906/907

Name: Outreach
Address: Harvey Barracks, Bldg 105
City: Kitzingen
Phone: DSN 355-8509 CIV: 09321-305509

Information and Referral

Army Community Service Location..... : Harvey Barracks, BLDG 105 Telephone.....

: DSN 355-8509/CIV 09321-305509
Hours..... : MTWTHF 0800-1700

Services provided include: Information briefings about ACS, listing of community phone numbers, listing of community organizations, and information on the community.

Financial Assistance Programs

Financial Programs POC.....: Army Community Service Location.....: Harvey Barracks, Bldg 105 Telephone.....: DSN 355-8509/ CIV 09321-305509 Hours.....: MTWF 0730-1630 Thur 1300-1630

Provisions for the Consumer Affairs and Financial Assistance Program (CAFAP), are found in AR 608-1, chapter 4.

The objectives of the program are: 1. To teach basic financial skills to service members and their families. 2. Provide financial assistance as need to service members and their families. 3. Provide specific information on local products and services within the 417th Base Support Battalion's command area. 4. Assist military consumers in being aware of consumer issues.

Services provide the CAFAP include:

Basic Education: The basic education is also referenced in AR 3501-(Soldier Money Management". During the inprocessing of soldiers and their family members, refresher material includes local consumer information, tax information and other matters concerning assignment to Germany. Service members are told to contact the CAFAP if they have questions regarding local real estate laws. CAFAP is intended to be preventive in nature of financial disaster. Classes presently offered include service member orientations, ETS briefings, and retirement briefings. Other classes include checkbook management, budgeting, and consumer awareness presentations.

Financial Assistance:

These services are designed to assist service members improve their credit reliability, reduce the levels of indebtedness, and make their money work for them. It is important to note that debt liquidation efforts encourage and involve the service members in dealing directly with creditors to gain a stable financial position. Guidance and information are provided on the development of budgets in order to

achieve financial stability. these services are provided through appointment with CAFAP.

Emergency Assistance

Emergency Funds:

Army Emergency Relief (AER), American Red Cross (ARC), and other organizations will be utilized to assist service members and their families as required.

Family Advocacy

Family Advocacy Program POC..... : Army Community Service Location..... : Harvey Barracks, BLDG 105 Telephone..... : DSN 355-8509/CIV 09321-305509 Hours..... : MTWTHF 0800-1700

Service and programs offered:

*Family Violence Training: To educate the community on violence prevention (briefings and classes are provided to troops, commanders, and professionals).

*Parenting Education: A variety of parenting classes are offered once a week for six week intervals. Child care is provided when there is a need. Assist parents with issues such as: Understanding young children behavior, giving responsibility, and discipline techniques.

*Prenatal and Perinatal Programs: Key Infant and Nutrition Program (KIND) provides two (2) weeks of formula, cereal, and baby foods up to the child's first birthday to eligible recipients. Information and referral source for new parents.

*Family Life Education: Offer unit and community classes in Stress Management, Rape Awareness/Prevention, and Sexual Abuse Prevention.

*Foster/Respite Care: Certify families to be Foster Parents. Provide emergency placements for children when there is a need. Provide emergency shelters for spouses in need due to domestic violence.

*Mom's group/Play group: Bi-weekly meetings to address parenting issues and to give children an opportunity to interact with their peers. Lots of fun, classes, and activities.

Single Member Services

Better Opportunities for Single Soldiers (BOSS)

The members of the B.O.S.S. program meets the first Thursday every month at the End Zone Club at Larson Barracks.

There are three levels to the program, Recreation and Leisure Activities, Addressing the Quality of Life Issues, and Volunteering for the Community on projects to better the community.

Support Groups

Alcoholics Anonymous

Location..... : Larson Barracks
Telephone..... : DSN 355-2781/CIV 09321-702781 Hours..... : Call for hours and information

Effective Parenting POC..... : Army Community Service Location..... : Harvey Barracks, BLDG 105 Telephone..... : DSN 355-8509/CIV 09321-305509 Hours..... : Call for hours and information

There is a MOMS group that meet every Tuesday at the Leighton Army Community Service 0930-1130, and every Wednesday at the Harvey ACS 0930-1130. Free Childcare is provided so you MUST call and sign up, for more information contact your local ACS.

Playmorning is every Tuesday at the Harvey ACS, 1000-1130 (for ages 6yrs and under). join them for fun, music, storytime, and much more.

Morale, Welfare, and Recreation

MWR Office

POC..... : Director of Community Activities Location..... : Harvey Barracks, BLDG 114 Telephone..... : DSN 355-8378/CIV 09321-305378 Hours..... : Call for information

Bowling Center

Location..... : Marshall Heights
Telephone..... : CIV 09321-21615
Hours..... : MWTHS 1100-2300
FRI/SUN 1100-2400

Golf Course

Location..... : Larson Barracks
Telephone..... : CIV 09321-4956
Hours..... : TUES-SUN 1000-2100

Libraries

Location..... : Larson Barracks, BLDG. 100 Telephone..... : DSN 355-2433/CIV 09321-702433 Hours..... : TWFSat 1100-1800 TH 1100-1900

Club END ZONE

Location..... : Larson Barracks
Telephone..... : DSN 355-2609/CIV 09321-4959 Hours..... : Call for hours and events

WOODLAND INN - ROD AND GUN CLUB

Location..... : Harvey Barracks
Telephone..... : DSN 355-8600/CIV 09321-31836 Hours..... : WED-SUN 1000-1700

Gym & Fitness Center

Location..... : Larson Barracks
Telephone..... : DSN 355-2611/CIV 09321-702611

Location..... : Harvey Barracks
Telephone..... : DSN 355-8651/CIV 09321-305651 Hours..... : MTWTHF 0600-2100
Weekends 1000-1800

Chapel Services and Programs

Catholic Services Location..... : Larson Chapel, Larson Barracks Telephone..... : DSN 355-2771 CIV 09321-702771
Location..... : Harvey Chapel, Harvey Barracks Telephone..... : DSN 355-8669/CIV 09321-305669

Comments..... :

Catholic mass is held on Sunday at 1100 in Larson Chapel, and also at 1730 Saturday at Harvey Chapel - CCD is held on Sunday at Larson Chapel at 1000. There is a rosary prayer group that meets every Tuesday at 1900, Larson Chapel. Call for more information about the monthly single soldier's supper.

Protestant Service Location..... : Larson Chapel, Larson Barracks Telephone..... : DSN 355-2771/CIV 09321-702771
Location..... : Harvey Chapel, Harvey Barracks Telephone..... : DSN 355-8669/CIV 09321-305669

Comments..... :

Protestant services are held on Sunday at 1100 in Harvey Chapel, and also on Sunday at 0900 in Larson Chapel. For information on prayer groups, bible study, and Sunday School, call either location.

Seventh Day Adventist Location..... : Larson Chapel, Larson Barracks Telephone..... : DSN 355-2771/CIV 09321-702771 Hours..... : 1100 SATURDAYS

Comments..... :

Sabbath school at 0900 Saturdays.

Jewish Services

Location..... : Leighton Chapel, Wuerzburg Telephone..... : DSN 350-6705/CIV 0931-8896705 Hours..... : 1100 1ST SAT/1830 3RD FRI

Comments..... :

Please call for times of services and education programs.

Drug and Alcohol

Alcoholics Anonymous

Location..... : Harvey Barracks Telephone..... : DSN 355-2781/CIV 09321-702781 Hours..... : Call for meeting times and information

Legal Assistance

Legal Assistance Office

Location..... : Harvey Barracks Telephone..... : DSN 355-8825/CIV 09321-305825 Hours..... : Call for hours and information

Child And Teen Services

Child and Teen Services Overview

All Child Development services (CDS) programs may be used by children 6 weeks to 12 years old of active duty military and DOD civilians. Programs are offered for 0 to 5 years old at the three Child Development Centers (CDC). These included full day, part-day preschool, and hourly care. The School

Age Services (SAS) program at the CDC provides services before and after school, during holidays, and the summer. SAS provides children positive individual and group experiences with adults and peers that compliment the school day, through educational and recreational activities, which support the children's needs. The program provides children opportunities to learn more about existing interests and skills.

Children ages 6 to 12 can learn or improve existing skills at the Youth Center. Sports programs include a variety of sports (Contact the Youth Services Representative for specific sports activities). All Youth Center programs are open to Youth Services members.

The Family Child Care (FCC) program provides developmental care in CDS certified homes. Children between the ages of 4 weeks through 12 years of age are eligible for quarter-based FCC services. Children of active duty military and DOD civilians are eligible for services.

CDS sponsors must ensure that current immunizations, CDS registration card, CDS health assessment, CDS child and family profile information, and CDS sponsor/program agreement information are on file for each child or family. There is a waiting list for services. Rates are based on totla family income.

Parents may place their children on the projected demand waiting list prior to arrival. From the U. S. call 011-49-931-8896452.

Program Offered	YES/NO
Full Day	YES
Part Day - Preschool	YES
Part Day - School Age	YES
Hourly Care	YES
Special Needs Care	YES

WAITING LIST

Care Type	YES/NO
Infant	YES YES
Toddler	YES YES
Pre-School	YES YES
School-Age	YES YES

School Age Services provides social interation, personal growth, recreational skills and education opportunities in a structured developmentally appropriated environment for children 6-12 years old when they are not in school and their parents are at work. The program helps reduce the conflict for

Army Families between parental responsibilities and unit mission requirements.

Name: Child Development Center
Address: Marshall Heights, Building 349
City: Kitzingen
Phone: 09321-4986
DSN Phone: 355-8616
Comments: Hours: M-F 0530-1800. Centers are closed on U.S. holidays.

Name: Child Development Services- Central Registration
Address: Leighton Barracks, Building 14
City: Wuerzburg
Phone: 0931-889-6452
FAX: 0931-889-7356
DSN Phone: 350-6452
DSN FAX: 350-7356
Comments: Hours: M-F 0800-1600 Customers seen by appointment only!
To use any of the programs offered by Child Development Services, children must be registered through Central Registration. Services include: Youth Services, School Age Services, Youth Sports, Teen Centers, Child Development Centers, Family Child Care Providers, and any other special trips or events these services may offer.
Documentation Required to complete the Registration Process: <ul style="list-style-type: none"> * Completed Registration Form (with three emergency designees) * Child's official Immunization Records * Current Health Assessment (if this is not available, parents will have 30 days from the date of registering to turn the completed Health Assessment in to Central Registration and the Primary Care Facility or Care Giver) * Completed Special Needs form * Parental Statement of Understanding * Active Duty parents who are single, or dual military couples, must complete a Family Care Plan within 30 days from the date of registering the Central Registration and the Primary Care Facility or Care Giver. * Completed Total Family Income Form (copies of LES and Pay Statements to verify income) * Registration Fee: \$15.00 one child, \$30.00 two children, \$35.00 maximum fee per family. Registration is good for one year. Cash or Check accepted.

Name: School Ages Services (SAS)
Address: Marshall Heights Housing Area, Bldg 341
City: Kitzingen
Phone: 09321-305647
DSN Phone: 355-8647
Comments: School Age Services offers Before and/or Afterschool Care for children of school-age. Their also a SAS at Giebelstadt, phone DSN 352-7494 or CIV 09334-87494 and SAS Leighton, phone DSN 350-6141/CIV 0931-889-6141.

New Parent Program

Within Army Community Services there is a new program called New Parent Support Program. This program a team of professional social workers and nurses who provide supportive and caring service to military families with children from birth to six years of age. The program offers expectant parents and parents of newborn and young children the opportunity to learn new skills as parents and to improve old ones. Even if you have been raising your family for a few years, new ages and stages bring different challenges. The New Parent Support Program offers you the opportunity to express your concerns and ask questions about babies, infants, and young children. To enroll in this program just contact your local ACS during regular business hours.

Child Care Programs - on Installation

There are no childcare programs on the actual installations.

Child Care Programs - Community

There are several kindergarden schools on the local economy. This is a great way for your youngster to learn the language. These schools are relatively inexpensive compared to hourly child care.

Community Youth Program POC..... :
 Teen Center Director Telephone..... : DSN 350-6364
 CIV 0931-889-6364
 The teen center has a diversity of activities available. Facilities Provided: *Dance floor * Study lounge *Snack Bar *Game room * Wide screen TV/Video *Weight Room *Computers * Arcade Center

Programs Provided: Contract Classes: Arts & Crafts Piano Karate Jazz Guitar Tennis Summer Camp Summer Hire Program

Things To Do - Clubs and Social

For more than fifty years, the Girls Scouts has had an active program overseas. The Girl Scouts is based on a code of values, expressed in Promise and Law, that every girl can understand and apply in her everyday lifestyle. Overseas, the Girls Scouts operate under the North Atlantic Girl Scouts (NORAGS), which is an agreement established by the constitution and Bylaws and agreed upon by the military command the Girl Scouts of the United States of America. Mail: The Girl Scouts, 417th BSB, Unit 26137, ATTN: DCA/YS, APO, AE 09031 or phone DSN 350-6141/CIV 0931-8896141. The Boy Scouts is a program for boys ages 11-18. The program teaches outdoor skills and gives boys a unique opportunity for career exploration. Through the Boy Scouts, you will have contact with international troops throughout Europe.

Boy Scouts USMCA Kitzingen Troop #135,
 Box 517 APO AE 09031 DSN: 355-8730
 CIV: 09321-305730

Things To Do - Recreation and Sports

The Teen Center offers year round sports and activities for those interested in team and individual sports. They even have sports clinics. They offer two age groups for each sport; Juniors age 13-15 and Seniors age 16-19. The teens center maintains a listing of area sports clubs. Most clubs specialize in specific sports, i.e., tennis, soccer, or basketball. The teen center also has information on local swimming pools. If you have a question about a specific activity, call your Teen Center.

Schools

See section on education.

School Age Care

Youth Services (YS) has now changed to School Age Services (SAS). Those desiring the SAS program must register at central registration located in building 14 on Leighton Barracks, Wuerzburg.

Benefits, Children are:

- a. Escorted to and from school
- b. Major organized sports activity included.
- c. Meals:

breakfast, lunch (when required), 1-2 snacks. d. Constant accountability of whereabouts. e. Escort or responsibility in getting to other involved SAS activities. f. Access to all SAS activities (including summer camps). g. Contract classes are at additional cost, as are Friday and Saturday night special activities. If your child(ren) are already enrolled in the before/after school program, it will be business as usual with two exceptions. you will no longer be required to pay the additional \$25.00 for major organized sports programs you will only be required to pay the before and after school fee with no extra charge for the summer day camp program.

If there are any questions and/or concerns call the SAS Representative at DSN: 355-8316 or CIV: 09321-305-316.

Religious Programs

See Religious Activities under Local Community.

Special Events

The Teen Center offers special events such as: day trips to other countries, day trips to local cities, bike trips, boat rides on the Main River, horse back riding, trading & sports card shows, roller blade parties, and all area dances.

We have a summer program designed to provide a variety of activities for you such as: Summer camp for teens who want to participate in an assortment of fun and activities.

Sponsorship and Support

The 417th Base Support Battalion has a group of middle and high school students waiting to personally introduce newly arriving teens to our community. The goal of the Youth Sponsorship Club is to become pen-pals with teens before they arrive to the area. This helps to decrease the stress involved in moving and hopefully makes them excited about their new home. Its never fun to be the new kid in town, but by having a youth sponsor, your child will have an opportunity to make friends quickly with students who serve as role models within the community. The Youth Sponsorship Club meets twice a month throughout the school year. They focus on events and special points of interest within the community and how to welcome a new student in town. If you would like to request a youth sponsor, please send a letter to the address below. Be sure to include age, sex, and hobbies of your son or daughter so we can match them with a teen sponsor that suits their needs.

NAME: Youth Services POC: ATTN: Youth Sponsorship
 ADDRESS: 417th Base Support Battalion Unit 26137 APO AE 09031

Telephone: 09321-305-647

Comments: To call from the United States, dial the country code 01149-9321-305647

Youth Employment

Teens will be glad to know that they can work and earn money and valuable job experience while in the 417th BSB. We have two employment programs: Hire-A-Teen, and Summer Hire. The Hire-A-Teen program is available for I.D. card holders between 13 and 19 years old and include, but are not limited to, baby-sitting, cutting grass, cleaning apartments, packing household goods, moving furniture, and more. The Summer Hire program runs for seven weeks throughout the summer. Jobs are available in two categories, clerical and laborer. The rate of pay is approximately \$4.25 per hour. Interested job seekers should contact the Civilian Personal Advisory Center, Bldg 109 on Harvey Barracks in Kitzingen for more information.

Youth Centers

Name: Youth Services/Teen Center
Address: Bldg 341 Marshall Height
City: Kitzingen
Phone: DSN 355-8647/ CIV 09321-305-647

For Teens Only

The 417th BSB Teen Program has taken a different view to encourage youth involvement. The program is designed to attract teens by presenting them with the challenge of going beyond program attendance and participation. Teen programs require youth commitment and responsibility for programs. The teens are encouraged to obtain ownership of the programs. Through participating in teen programs, the youth can create opportunities to discover new dimensions in their communities and within themselves.

The Teen Center offers a full game room, dance floor, study lounge, wide screen tv/video, arcade center, snack bar, weight room, and computer lab for their enjoyment. Open to all Youth Services members ages 13-19. other programs offered from

the Teen Center are: Community Service Projects, Teen Council, Teen Adventure Programs, and other exciting programs. Teens take ownership and get a positive return on their investment of time, ideas and commitment.

Survival Tips For First Termers

Survival Tips for First Termers Overview

This can be an anxious time for you and your family. The more information you obtain now on the installation and area where you will be stationed will assist in making this transition smoother. See your Relocation Assistance Program at the Family Service Center to obtain a SITES brochure on the installation you will be PCSing to.

A Newcomers Orientation and Welcome (NOW) program is a four day program offered once a month for new community members. The program provides you with information on the installation and surrounding area. Also you will learn how to use the local public transportation. Included in this program are tours of the surrounding installations and community. Everyone is welcomed and child care is provided for this event. Check with ACS upon your arrival for more information. If you come on concurrent travel with your spouse and family it is important to bring at least DM250 of the German currency, as it is likely that for the first night or two you will be staying on the local economy and you will need money for food and lodging.

Before You Move

1. Contact the Relocation Assistance Program at the Family Center for relocation counseling, base information, specific expenses of living in the new area, Auto Map, base video, and lots of other good information.
2. Have your spouse contact employment assistance at the Family Center.
3. Request a sponsor from the gaining unit as soon as possible.
4. Overseas--family member's travel must be approved through Personnel channels prior to travel.

Note: If you get married before you PCS, you MUST inform your commander and follow the procedures exactly as you are given them. The military will not pay for travel and housing of your spouse if you are not command sponsored.

After You Arrive

1. Notify Transportation Office of your arrival.
2. Report to billeting.
3. Meet your sponsor.
4. Go to your Family Center for community information and assistance.
5. Use the lending closet if necessary.
6. Attend the Newcomers Orientation and Welcome (NOW) briefing.
7. Call your relatives (Mom or Dad).

Reporting Procedures

Upon arrival in Germany you will be required to inprocess with the 64th replacement after which you and your dependents will be required to ride on a bus to your unit. This includes spouses and pets. Your sponsor is not authorized to pick you up at the airport. You should meet with your sponsor at the in and out processing center at you new duty station.

Travel Planning

Reservations should be made in advance for billeting. Ensure that concurrent travel is approved by the gaining commander (If concurrent travel is not authorized housing and travel will not be reimbursed). Get copies of orders for family with all family members listed.

Vehicle Ownership

Find out rates of insurance on vehicles. Register vehicle on base and get a USAREURs drivers license. See "Must Know" section for registration requirements.

Housing and Billeting

See Billeting

Money Matters

Relocating is expensive. The average military member loses \$2 for every \$3 they spend due to poor planning. Members must be prepared! Develop a financial plan with the financial manager at the family center as soon as possible. It is advisable to have at least three months of pay to help you during your relocation. You are authorized one month advance pay at your losing station and two months at your gaining station. These are not automatic and

must be applied for, see your local finance office for more information.

At A Glance

Facility/Services Summary

--Officer and Enlisted Population--			
Active Duty Officer	939	Active Duty Warrant Officer	313
Guard Reserve Officer	0	Guard Reserve Warrant Officer	0
Retired (Officer and Enlisted)	0	Foreign Service Officers	0
Active Duty Enlisted	1878	Guard Reserve Enlisted	0
Foreign Service Enlisted	0		
--Civilians--			
Civil Service	405	Wage Grade	0
Non-Appropriated Funds	0	Family Members -on and off Installation-	3823
--Family Services--			
Family Centers	1	Teen Centers	1
Child Day Care	1	Family Child Care Certified Homes	28
Total Child Capacity	122	Total Child Capacity	6
Average Waiting List Time -Months-	2		
--Other Services--			
Commissary	1	Exchanges	2
Shoppettes	2	Gas Stations	1
Movie Theaters	1	Banks and Credit Unions	2
McDonalds/Burger King	1	Other i.e. Exchange concessionaires	0

Housing Summary

--Officer Housing--			
Senior Officer Waiting	0	Senior Officer 3 Bed Room	10
Senior Officer 4 Bed Room	8	Senior Officer Other	0
Company Grade Officer Waiting	0	Company Grade Officer 2 Bed Room	40
Company Grade Officer 3 Bed Room	10	Company Grade Officer 4 Bed Room	8
Company Grade Officer Other	0	BOQ	14
--Enlisted Housing--			
Senior Enlisted Waiting	0	Senior Enlisted 3 Bed Room	8
Senior Enlisted 4 Bed Room	8	Senior Enlisted Other	0
Enlisted Waiting	0	Enlisted 2 Bed Room	10
Enlisted 3 Bed Room	8	Enlisted Other	0
BEQ	78	Transient Lodging Facilities	1

Education Summary

<i>Name</i>	<i>Numbers</i>
Elementary School	2
Jr High/Middle School	0
High School	0

Local Community Summary

<i>Type of Housing</i>	<i>Avg.</i>	<i>Low</i>	<i>High</i>
Apartment Rent	750	0	0
House Rent	1200	0	0
House Price - Single Family	0	0	0
Townhouse/Condominium Price	0	0	0

Medical and Dental Summary

<i>--Medical Facilities--</i>					
Medical Treatment Facilities	N	Number of Beds	0	Medical Clinic	1
Alcohol	Y	Allergy	N	Audiology	N
Cardiology	N	Coronary care	N	Dermatology	N
Dietary	N	Emergency room	N	Endocrinology	N
Family Practice	Y	General surgery	N	Gynecology	N
HIV Unit	N	Hematology	N	Immunization	Y
Infect Disease	N	Intensive Care	N	Laboratory	Y
Mental Health	Y	Neonatal Intensive Care Unit	N	Nuclear Medicine	N
Nephrology	N	Neurology	N	Neurosurgery	N
Obstetrics	N	Oncology	N	Ophthalmology	N
Optometry	N	Orthopedics	N	Otolaryngology	N
Pathology	N	Pediatrics	N	Physical Therapy	N
Podiatry	N	Primary Care	Y	Radiology	Y
Rheumatology	N	Urology	N		
<i>--Dental Facilities--</i>					
Dental Clinics	1	Adolescent	N	Endodontics	Y
General Dentistry	Y	Oral Surgery	N	Orthodontics	N
Pedodontist	N	Periodontics	N		

Relocation and Support Services Summary

<i>--Military Clubs--</i>			
Officers Club	0	Non-Commissioned Officers Club	2
Enlisted Club	0		
<i>--Recreation--</i>			
Arts and Crafts	0	Automobile Hobby Centers	1
Bowling Centers	1	Recreational Centers	0
Libraries	1	Music and Theater Locations	2
<i>--Physical Fitness/Sports--</i>			
9 Hole Golf Courses	1	18 Hole Golf Courses	1
Gyms/Physical Fitness Centers	2	Jogging Paths	0
Tennis Clubs/Courts	1	Tennis Courts - Lighted	0
Swimming Pools - Public	1		
<i>--Nature/Outdoor Activities--</i>			
Outdoor Recreation Centers	1	Campgrounds	0
Fishing Areas	1	Horse Stables	0

APPENDIX

Disclaimer

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