

**Management Control Evaluation Checklist
Responsibilities of Commanders for Radio Frequency Spectrum Management**

REGULATION NUMBER:	AR 5-12
DATE OF REGULATION:	1 Nov 97

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Assessable Unit : (Mailing address and phone number)

Function. The function covered by this checklist is to define responsibilities of commanders at all levels. Information Mission Activities: Radio Frequency Spectrum Management.

Purpose. The purpose of this checklist is to assist program/project/product managers, contracting officers, or commanders at all levels responsible for; coordination and integration of the research and development, test, acquisition, fielding, procurement, leasing, modification, installation, or operation of Army materiel requiring radio frequency spectrum support under AR 5-12. To assign responsibilities and establish objectives and procedures in writing. To designate responsibilities and to develop implementing regulations, SOPs, or other guidance. The controls listed provide reasonable assurance that Army resources are adequately safeguarded.

Instructions. Answers must be based on the actual testing of key management controls such as document analysis, direct observation, interviewing, sampling, and simulation. Answers that indicate deficiencies must be explained and corrective action must be identified in supporting document. This checklist must be used 120 days after publication and every two years thereafter. Certification that this evaluation has been conducted must be accomplished on the enclosed DA Form 11-2-R (Management Control Evaluation Certification Statement).

Comments. Help make this a better tool for evaluating management controls. Submit comments to HQDA ATTN: SAIS-PAS-M (The Army Spectrum Manager) Army, Pentagon, WASH DC 20310.

Evaluation conducted by: (Name, Grade, Title, Office Branch, Telephone Number)	<u>Date of Evaluation</u>

Evaluation Results: (Document the evaluation results on DA Form 11-2-R, in item 7)

