



417th Base Support Battalion

Commander's Policy

Policy Number: 6-6

Proponent: AETV-WG-WM

Date: 13 July 2004

SUBJECT: Mandatory Housing Policy

1. **REFERENCE:** Reference paragraph 3-13, Mandatory Assignment, AR 210-50, Housing Management.
2. **PURPOSE:** It is Army policy to maximize occupancy of our Army Family Housing (AFH) assets. In accordance with above reference and unless otherwise exempt by law or regulation, the 417th Base Support Battalion will assign family housing to maintain maximum occupancy.
3. **SCOPE:** This policy applies to military personnel, with exceptions, and their family members residing within the 417th BSB footprint. This policy does not apply to Officers in the rank of MAJ(P) and above, Warrant Officers in the rank of CW3(P) and above, or to Senior NCOs in the grade of E8(P) or above.
4. **POLICY:**
 - a. Exempt service members who choose to live on the economy may apply for AFH with an eligibility date equal to the date of application. Any move from economy to AFH, other than a directed move, will be at the service member's expense.
 - b. Service members who are exempt, including service members who become exempt by selection for promotion, and reside in quarters may elect to move on to the economy but at their own expense. Service members will be responsible for preparing the quarters for the next occupant.
 - c. Exempt service members living on the economy who are subsequently assigned to a Key and Essential position may submit a request for exception to policy to remain in economy quarters subject to endorsement by the next higher unit commander and approved by the ASG Commander.
 - d. Personnel who make commitments for private rental quarters without first reporting to the housing office may be mandatory assigned.
 - e. The 417th BSB area of responsibility consists of Wuerzburg, Kitzingen, and Giebelstadt communities. All three areas have government quarters and government controlled quarters. These communities are within a 45-minute commuting distance during rush-hour traffic or inclement weather. Regardless of a service member's duty station an offer and assignment will be made to the next available set of quarters.

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f. If a soldier refuses to occupy Government housing, he or she will be advised in writing that housing allowances will be forfeited as long as housing adequate for their grade and bedroom requirement is available.

g. Assignments will not be made unless the sponsor is expected to occupy the housing for a minimum of six months. Soldiers married to soldiers whose spouses accompany them are authorized assignment to family housing on the same basis as other married personnel.

h. Spouses are authorized to sign for housing and furnishings in the absence of the sponsor. A power of attorney or notarized statement is not required.

5. PROPONENT: 417th BSB, Housing Manager, DSN 355-2240/2239.


THOMAS H. FASS
LTC, EN
Commanding