



417th Base Support Battalion *Commander's Policy*

Policy Number: 3-2	Proponent: AETV-WG-WO	Date: 1 October 2004
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SUBJECT: Spring and Fall Clean-up

1. REFERENCE: N/A

2. PURPOSE: The 417th BSB in coordination with tenant units, family housing residents, and DOD civilians perform Spring and Fall cleanup operations both on and off post to beautify areas of interest, clear fallen debris, and collect waste throughout the BSB footprint.

3. SCOPE: Applies to tenant units, Soldiers, DOD civilians, and families living in government quarters.

4. POLICY:

a. In an effort to improve the appearance of our facilities and areas of interest, the 417th BSB will put forth a coordinated cleanup effort, including a strong emphasis from our tenant unit's chain of command, employing host nation resources, contracted resources, and internal BSB assets to cleanup the community. Ultimately, we will achieve a community-wide facelift with collection and removal of trash and debris resulting in an improvement in the quality of life for all community members.

b. Spring and Fall cleanup will be conducted in three phases. Each phase will include consolidation and removal of trash, debris, and hazardous waste materials. Participants will only be required to collect trash and deposit it, according to type, at centralized, convenient community drop-off locations. Focus for cleanup will be removal of all leaves and fallen branches, weed and general trash removal, and sidewalk cleaning and sweeping.

(1) PHASE I. Work area facility and surrounding grounds. Soldiers and civilians will focus on their entire building and immediate grounds surrounding their facilities. End-state is work areas free of debris and work orders submitted to IMOs for repairs above unit self-help level.

(2) PHASE II. Overwatch areas. AST/IC commanders will assign specific common areas within their footprint that need special attention for cleanup. Use any current agreements or plans in place and build on those as far as assigning areas to tenant units. Provide units with a point of contact for each area of assignment for coordination. End state is a thorough policing of the area and consolidation of trash and debris for pickup.

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(3) PHASE III. Government housing areas. Soldiers' place of duty will be at their respective housing areas for cleanup. Family members are encouraged to participate in housing area cleanup. Focus will be on the entire building (basements, washrooms, storage rooms), surrounding areas, and common areas. This effort should be conducted in coordination with building and area coordinators. End state is a complete cleaning of the housing buildings, common areas, and grounds. There should be a distinct visual change in the appearance of government housing areas. obtained through self-help stores and AST/IMO offices.

c. General supplies will be available at installation manager's offices and local self-help stores.

d. Large equipment (i.e. lawnmowers, weed eaters, wheelbarrows) can be obtained thru DPW.

e. All questions and information regarding Spring and Fall cleanup should be routed through AST/IC offices.

f. Units that are unavailable for the designated cleanup period due to deployment can complete their requirements up to 14 days in advance upon coordination with their local AST or IC representative.

5. PROPONENT: 417th BSB S-3, DSN 355-1530.


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Commanding