



417th Base Support Battalion

Commander's Policy

Policy Number: 10-2

Proponent: AETV-WP

Date: 18 August 2003

SUBJECT: Parking Policy

1. REFERENCES:

- a. AR 190-5, 87 Jul 88, Motor Vehicle Traffic Supervision.
- b. USAREUR Reg. 190-1, 29 Jul 03, Registering and Operating Privately Owned Motor Vehicles in Germany.

2. PURPOSE: To address reserved parking procedures and establish measures to alleviate traffic obstructions and safety hazards on all 417th Base Support Battalion (BSB) installations.

3. SCOPE: This applies to all units within the 417th BSB footprint.

4. POLICY: This is a punitive policy, the violation of which could subject personnel to the Uniform Code of Military Justice or applicable civilian regulations.

a. Area Support Teams (AST) from each respective installation within the 417th BSB will coordinate assigned reserved parking areas to include reviewing requests and issuing parking permits; all unauthorized signs erected by other agencies will be removed.

b. Reserved spaces for military vehicles are based on mission requirements. Each tenant organization will be allocated the following reserved parking spaces. Requests for reserved parking spaces, other than described below, must be submitted through the applicable AST to HQ, 417th BSB for approval.

- (1) General Officers.
- (2) Division Headquarters are authorized three spaces (CG, Chief of Staff, CSM)
- (3) Battalion/Brigade Headquarters are authorized three spaces (Cdr, XO, CSM).
- (4) Company or separate commands are authorized two spaces (Cdr, 1SG/CSM).
- (5) Handicapped personnel.
- (6) Volunteer of the quarter.

(7) Expectant Mother at the PX.

c. Residents of the Lincoln, Skyline, Marshall Heights, Corlette Circle, and Richthofen Strasse government family housing areas are authorized one designated parking space per family. Multiple vehicle owners will park extra vehicles outside the parking area/building parking lot or in areas directed by the building coordinator.

d. Building coordinators will ensure parking spaces are clearly marked in white paint with lettering one-inch wide/twelve inches tall. Parking unregistered and/or non-operational vehicles in the housing area is prohibited. These vehicles must be parked in areas designated by the AST manager or installation coordinator. If the building coordinator is unable to solve parking problems (e.g., double-parking, parking in fire lanes), the Military Police may be notified to assist.

e. Parked vehicles are prohibited from impeding with fire/emergency vehicle lanes, refuse recycling containers and dumpsters, and fire hydrants. Vehicles will be parked on hard surface areas only; however, not on sidewalks or within twenty feet of marked pedestrian crosswalks or intersections. Parking on any seeded area or lawn anywhere within the BSB is strictly prohibited.

f. A logistically supported individual may only park their vehicle for greater than 24 hours in a designated AST lot or in the owner's individual parking spot (paragraph c) for the purpose of selling the vehicle. The owner of the vehicle must receive approval from the local AST manager prior to parking a vehicle in the AST lot. Vehicles parked in the AST lot must display the AST approval on the dashboard, so that an inspector can read the AST approval from the outside of the vehicle.

g. Military Police are authorized to issue parking tickets using DD Form 1408 and impound notices. The ticket's action copy will be forwarded to the violator's commander for counseling or point assessment, as appropriate.

h. The BSB Commander may bar a driver from driving on an installation for a maximum of thirty days when a driver receives two or more parking tickets for violations annotated in AR 190-1 and other applicable regulations on the same installation within a six month period. Violations of this order not covered by AR 190-1 can be charged under the UCMJ Article 92 (Failure to Obey a Lawful Order). The BSB Commander will hear rebuttals before the bar becomes effective.

i. The BSB Commander may suspend any USAREUR POV driver's license for a minimum of seven days when a driver receives five or more parking tickets within a twelve-month period. Further violations may warrant longer suspensions. The driver's unit commander will be the custodian of the license during the suspension period.

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j. The BSB Provost Marshal is authorized to assess traffic points per CINCUSAREUR message number 05585, dated 150836Z May 1991. Traffic points will be assessed according to USAREUR Reg. 190-1.

k. Enforcing this policy is a command responsibility. The violator's commander or civilian supervisor will take action to impose penalties when the notice is received. The commander or civilian supervisor will annotate the action taken on the DD Form 1408 and return it to the BSB Provost Marshal Office.

5. PROPONENT: 417th BSB, Provost Marshal's Office, DSN 355-8955.


THOMAS H. FASS
LTC, EN
Commanding